

Naperville Township Board of Trustees
Open Session Meeting Minutes
October 11, 2016 – 6:00 P.M.
139 Water Street, Naperville, IL 60540

1. CALL TO ORDER

Supervisor Rachel Ossyra called the Meeting to order commencing at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

Ossyra led the Meeting in the Pledge of Allegiance

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Ossyra called the Roll and a quorum was established.

Present: Janice Anderson, Kerry Malm, Rachel Ossyra, Paul Santucci, and Bob Wegner. Also present was Highway Commissioner Stan Wojtasiak. Township residents and others in attendance are listed on the attached Board of Trustees Regular Meeting Sign-in sheet.

4. APPOINTMENT TEMPORARY DEPUTY CLERK

Ossyra nominated Malm to be the Temporary Deputy Clerk. Anderson seconded. Motion carried.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

5. ADDENDA TO THE AGENDA

None.

6. PUBLIC COMMENTS

None.

7. CONSENT AGENDA

7.1 Approve September 13, 2016 – Regular Meeting Open Session Minutes

7.2 Accept 3Q2016 Reports for Social Providers-360 Youth Services and Ecumenical Adult Care

7.3 Annual Review and Approval of Identity Protection Policy

7.4 Annual Review and Approval of Identity Theft Policy

Upon Motion to Establish the Consent Agenda by Santucci, Seconded by Anderson, and there being no discussion: Malm called the Roll, and the Motion to Establish a Consent Agenda passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

Upon Motion to Approve the Consent Agenda by Wegner, Seconded by Anderson, and there being no discussion: Malm called the Roll, and the Motion to Accept the Consent Agenda passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

8. PRESENTATION AND SPECIAL RECOGNITION

None.

9. OLD BUSINESS

9.1 Discuss 2016 Ride DuPage PACE Para Transit Local Share Agreement

Naperville Township is paying its full share; Wheatland Township is paying less which is in line with their board's approval. At this time there are no implications for Naperville Township but further clarification is needed. Ossyra will be meeting with other Supervisors on October 24. A look at the Township 2017 budget will occur before the Ride DuPage PACE Para Transit Local Share Agreement is budgeted. Ossyra will ask Legal Counsel Adams for language we could propose to protect the Township and enable us to sign the 2016 Local Share Ride Agreement.

9.2 Report on Personal Property Disposal Progress

Thirty-eight items have been put up for sale. Eight items have sold for a total of \$88.25. Items have been advertised via email to other units of government, and an auction was conducted on eBay, and items reduced by 50% and the result has been no bids. The eBay auction has been terminated. The Township will try additional local sales sites and if no bids the items can be donated to other non-profits. The Board consensus is to allow Supervisor Ossyra to sell/dispose property as necessary.

9.3 Approve FY2017-2018 Budget Development Timeline and Guidelines

Anticipate repeat of last year's B&A request of \$231,202 for General Assistance as emergency assistance and social services demands will continue to remain strong. Anticipate reduction of last year's B&A request of \$1,173,250 for Administration, \$50,000 for contingency. The current estimate for FY2017-2018 is \$997,000 which is a reduction of \$175,000. The Assessor's office budgeted a \$44,000 reduction for FY 2017-2018. Overall the levy will be reduced by \$200,000.

Upon Motion made by Anderson, seconded by Santucci, Malm called the Roll, and the Motion passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

10. NEW BUSINESS

10.1 Approve Ordinance Regulating Travel, Meal and Lodging Expenses in Accordance with the Local Government Expense Control Act (T-16-1011-01).

All employees, board or elected officials must submit a reimbursement form to be put forth in front of the board for a roll call vote. Wegner suggested a cap for Chicago and suburban Cook County room rates are \$200/night. This will go into effect January 1, 2017 and law goes into effect March 2, 2017.

Upon Modified Motion to Approve by Wegner, seconded by Malm, and there being no further discussion: Malm called the Roll and the Motion to Accept the Ordinance Regulating Travel, Meal and Lodging passed unanimously.

- Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.
- 10.2 Approve Resolution for FY 2017-2018 Estimated Taxes of \$1,745,400 (T-16-1011-02)
Upon Motion to Approve the Resolution for Estimated Taxes by Anderson, Seconded by Santucci and there being no further discussion: Malm called the Roll and the Motion to Accept passed unanimously.
Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.
- 10.3 Approve Resolution for FY 2017-2018 Estimated Township Road District Taxes of \$1,691,000 (R-2016-1011).
Upon Motion to Approve Estimated Road District Taxes by Santucci, Seconded by Wegner and there being no further discussion: Malm called the Role and the Motion to Accept passed unanimously.
Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.
- 10.4 Approve Road District Transfer of Appropriation of \$15,000 in Road & Bridge Fund
Upon Motion to Approve Road District Transfer of Appropriation made by Wegner, Seconded by Santucci and there being no further discussion: Malm called the Roll and the Motion passed unanimously.
Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.
- 10.5 Approve Road District Transfer of Appropriation of \$10,000 in Road & Bridge Fund
Upon Motion to Approve Transfer of Appropriation of \$10,000 in Road & Bridge Fund by Santucci, Seconded by Wegner, and there being no further discussion: Malm called the Roll and the Motion passed unanimously.
Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

11. REPORTS

- 11.1 Assessor – Ossyra reported in the absence of the Assessor that the last day to file appeals has passed and there were only 35 appeals which is a record low.
- 11.2 Highway Commissioner – No Report
- 11.3 Town Clerk – Absent
- 11.4 Supervisor – “Healthy, Wealth and Wise” a success thanks to Jenny Dawley and Supervisor’s staff. Medicare will have a new counselor available – Debbie Freeman. The Newsletter was not mailed to all constituents due to legal fees compounding from the Road District law suit. It is available electronically on the website and has been distributed to select locations. Mike and Jan Barbour have retired and there is no plan to replace them at this time. A volunteer position would be available if there are interested parties.
- 11.5 Trustees:
Janice Anderson – No Report
Kerry Malm – attended two Naperville Chamber luncheons
Paul Santucci – No report
Bob Wegner – No Report

12. AUDIT OF BILLS AND CLAIMS

13. APPROVAL OF BILLS AND CLAIMS

13.1 9/01/16 – 9/30/16 Town Fund Bills and Claims \$145,277.63

Upon Motion to Approve Town Fund Bills and Claims by Anderson, Seconded by Malm, and there being no discussion: Malm called the Roll, and the Motion to Approve the Town Fund Bills passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

13.2 9/01/16-9/30/16 Road Fund Bills and Claims \$95,264.99

Upon Motion by Santucci, Seconded by Wegner and there being no discussion: Malm called the Roll. And the Motion to Approve the Town Fund Bills passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

14. CLOSED SESSION

None

15. RETURN TO OPEN SESSION

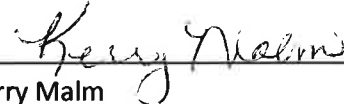
None.

16. ADJOURNMENT

Upon Motion by Santucci, Seconded by Wegner, and there being no discussion: Malm called the Roll and the Motion passed unanimously. The Meeting adjourned at 6:45 pm.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

Respectfully Submitted,



Kerry Malm
Temporary Deputy Clerk



Rachel Ossyra
Naperville Township Supervisor