

**NAPERVILLE TOWNSHIP BOARD OF TRUSTEES
OPEN SESSION MEETING MINUTES
September 13, 2016 – 6:00 P.M.
139 WATER STREET, NAPERVILLE, IL 60540-5384**

1. CALL TO ORDER

Supervisor Rachel Ossyra called the Meeting to order commencing at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

Ossyra led the Meeting in the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Town Clerk Barry Greenberg called the Roll. Present: Janice Anderson, Kerry Malm, Rachel Ossyra, Paul Santucci, and Bob Wegner. Greenberg announced that a quorum was present for the purpose of conducting the Meeting. Also present are Township Assessor Warren Dixon III as well as Highway Commissioner Stan Wojtasiak. Township residents and others in attendance this evening are listed on the attached Board of Trustees Regular Meeting Sign-In Sheet.

4. ADDENDA TO THE AGENDA

None.

5. PUBLIC COMMENTS

Ossyra invited attendees to speak to any issue on the Agenda or any matter regarding Township government. Please complete an Issue Identification Card and submit it to the Township Clerk before the start of the meeting. (Limited to one 3-minute comment per person)

None.

6. AUDIT OF BILLS AND CLAIMS

The audit of Bills and Claims was completed.

7. CONSENT AGENDA

- 7.1 Approve July 25, 2016 – Special Meeting Minutes
- 7.2 Approve August 9, 2016 – Regular Meeting Open Session Minutes
- 7.3 Accept 2Q2016 Reports for Social Service Providers – Community Career Center
- 7.4 Approve Naperville Township 3Q2016 Identity Theft Prevention Report

Upon Motion to Establish the Consent Agenda by Malm, Seconded by Anderson, and there being no discussion: Greenberg called the Roll, and the Motion to Establish a Consent Agenda passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

Upon Motion to Approve the Consent Agenda by Malm, Seconded by Wegner, and there being no discussion: Greenberg called the Roll, and the Motion to Establish the Consent Agenda passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

8. APPROVAL OF BILLS AND CLAIMS

8.1 8/01/16-8/31/16 Town Fund Bills and Claims \$193,331.31

Upon Motion by Malm, Seconded by Santucci, to Approve payment of Town Fund Bills and Claims for August 2016 in the amount of \$193,331.31, after brief discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

8.2 8/01/16-8/31/16 Road Fund Bills and Claims \$ 63,163.99 (\$63,004.99 as amended)

Upon Motion by Santucci, Seconded by Wegner, to Approve payment of Road Fund Bills and Claims for August 2016 in the amount of \$63,004.99, as amended, after brief discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

9. PRESENTATIONS AND SPECIAL RECOGNITION

None.

[Legal Counsel Steve Adams joined the Meeting at 6:27 p.m.]

10. OLD BUSINESS

10.1 Discuss 2016 Ride DuPage PACE ParaTransitLocal Share Agreement.

Ossyra indicated that although discussed at the last meeting, since that time the Wheatland Township Board did not approve its Township portion. That Board approved a reduced allocation and is paying its portion to date, as is our Township to date. Ossyra has inquired of the City of Naperville as to the extent of our liability, if any, and has been advised that the City sees none. However, PACE has not yet evaluated the situation and we will continue to maintain the integrity of the program at this time. Legal Counsel Adams stated that he has not yet looked into the matter, but advised not to sign the Agreement to avoid a negative course of conduct, *i.e.* setting a precedent. PACE should be asked to evaluate and report promptly.

11. NEW BUSINESS

11.1 Approve Ordinance Amending Naperville Township Purchasing Policy (T-16-0913-01)

Upon Motion to Approve by Anderson, Seconded by Malm, and after brief discussion: Greenberg called the Roll, and the Motion to Approve Ordinance Amending Naperville Township Purchasing Policy passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

11.2 Discuss Preliminary 2017-2018 Budget Development Timeline and Guidelines

Ossyra highlighted portions of the proposed budget for next year and the reasons for modifying some of the guidelines. She also mentioned the November Board Meeting will be November 1, 2016 instead of November 8, 2016. The budget levy will be reviewed at that time.

12. REPORTS

- 12.1 Assessor: Assessments finished about two weeks ago, and notices have been published. He also advised of several efficiencies his office provides.
- 12.2 Highway Commissioner: Reported that the budget problem has caused a delay in road construction work this year, but should be finished at Longwood in the next week or so. He recently received two early morning calls from the DuPage County Sheriff's Office seeking Road District assistance to close a road due to fallen trees. He reported that ComEd took care of the initial work because electric wires were jeopardized and the Road District was not authorized to perform such work. His crew has or will clean up the remnants of the ComEd work within budget constraints. He is considering adding Board Members Anderson, Malm and Ossyra to the late night call list from the Sheriff's Office.
- 12.3 Town Clerk: Reported that lien work is underway by Adams regarding failure of certain landowners to reimburse the Township for contractor services hired for Weed and Grass control. Greenberg also reported a significant increase in the number of voter registrants among several of the local senior residence facilities.
- 12.4 Supervisor: Highlights of the Supervisor's packet were shared and explained in detail.
- 12.5 Trustees:
- Janice Anderson: Commented that she would be happy to take the late night calls from the Sheriff's Office.
- Kerry Malm: Attended two Chamber lunches this month, and plans to attend Triad as well.
- Paul Santucci: No report.
- Robert Wegner: No report.
- 12.6 Township Attorney: No report. He did answer Ossyra's question relating to the Local Government Travel Expense Report Act.

13. CLOSED SESSION

- 13.1 Approval to convene into Closed Session of the Naperville Township Board to consider one or more of the following subjects under the Open Meetings Act: Section 2(c)(1) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Township or legal counsel for the Township, including hearing testimony on a complaint lodged against an employee of the Township or against legal counsel for the Township to determine its validity; Section 2(c)(11) pending, or probable or imminent litigation against, affecting or on the behalf of the Township; Section 2(c)(21) minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes.

At 7:22 p.m., upon Motion by Malm, Seconded by Santucci, to convene into Closed Session to consider 2(c)(11) and 2(c)(21) matters and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

Whereupon the Board convened into Closed Session.

14. RETURN TO REGULAR SESSION [At 7:50 p.m.]

14.1 Approval of Closed Session Minutes from July 12, 2016

Upon Motion to Approve of Closed Session Minutes from July 12, 2016 by Malm, Seconded by Wegner, and there being no discussion: Greenberg called the Roll, and the Motion to Approve of Closed Session Minutes passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

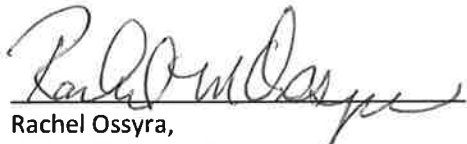
14.2 Other Final Action, If Any, on Subjects Discussed in Closed Session

None.

15. ADJOURNMENT

At 7:50 p.m., upon Motion to Adjourn by Malm, Seconded by Santucci, and there being no discussion: Ossyra called for a Voice Vote, and the Motion to Adjourn passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.


Rachel Ossyra,
Naperville Township Supervisor

Respectfully submitted,


Barry Greenberg
Naperville Township Clerk


Temporary Deputy Clerk

**NEXT MEETING: Tuesday, October 11, 2016 6:00 P.M. – Regular Board of Trustees Meeting
139 Water Street, Naperville, IL 60540-5384**