

NAPERVILLE TOWNSHIP BOARD OF TRUSTEES  
Open Session Meeting Minutes Taken Tuesday, February 9, 2016  
Naperville Municipal Center, Council Chambers, 400 S. Eagle Street, Naperville, Illinois 60540

1.0 CALL TO ORDER:

Supervisor Rachel Ossyra called the meeting to order commencing at 6:00 p.m.

2.0 PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Rachel Ossyra.

3.0 ROLL CALL AND ESTABLISHMENT OF A QUORUM:

Town Clerk Barry Greenberg called the Roll. Present: Kerry Malm, Rachel Ossyra, Paul Santucci and Bob Wegner. Absent: Janice Anderson. Greenberg announced that a quorum was present for the purpose of conducting the meeting. Also present are Township Assessor Warren Dixon III, Highway Commissioner Stan Wojtasiak, and Legal Counsel Steve Adams. Township residents and others in attendance this evening are listed on the attached Board of Trustees Regular Meeting Sign-In Sheet.

4.0 ADDENDA TO THE AGENDA:

None.

5.0 PUBLIC COMMENTS:

Supervisor Ossyra invited community members to speak for up to 3 minutes. There were twenty-three comments from residents addressing the Proposal for Shared Services between Naperville Township and the City of Naperville.

(Trustee Anderson arrived at 6:08 p.m.)

6.0 AUDIT OF BILLS AND CLAIMS:

The Audit of Bills and claims had been completed.

7.0 CONSENT AGENDA:

Upon Motion to Establish the Consent Agenda by Malm, Seconded by Santucci, and there being no discussion: Greenberg called the Roll, and the Motion to Establish a Consent Agenda passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

7.1 Approve January 9, 2016 – Budget Workshop Meeting Minutes.

7.2 Approve January 12, 2016 - Regular Meeting Open Session Minutes.

7.3 Approve Naperville Township 4Q2015 Investment Report.

Upon Motion to Approve the Consent Agenda by Santucci, Seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Approve the Consent Agenda passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

8.0 APPROVAL OF BILLS AND CLAIMS:

8.1 Upon Motion to Approve payment of Town Fund Bills and Claims for January, 2016 in the amount of \$173,831.03 by Malm, Seconded by Wegner, and after brief discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

8.2 Upon Motion to Approve payment of Road Fund Bills and Claims for January, 2016 in the amount of \$103,777.48 by Santucci, Seconded by Anderson, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

9.0 PRESENTATIONS AND SPECIAL RECOGNITION: None.

10.0 OLD BUSINESS:

10.1 Discuss Township Employee and Officials Cell Phone Policy:

Legal Counsel Adams stated that he wanted to ensure that the Board and the Assessor could weigh in appropriately before adopting any policy. Adams stated that one approach could be to provide an allowance for use of personal phones; another could be to provide a Township (owned) cell phone, but there would have to be minimal personal use under current tax rules. Ossyra stated that we have a few employees submitting expenses, but there is no policy. Dixon stated that the Assessor's office is investigating technology that would permit employees to access data outside the office, but that would likely not be via cell phone *per se*. His employees could access data via use of a hotspot and would not hamstring his operations. Adams stated his goal is to include technology that includes use of cellular data other than via cell phone usage. Adams will have a proposed policy ready for the next Board Meeting.

10.2 Discuss Township Employee Manual and Management Guidebook Updates:

Ossyra reflected that Legal Counsel has made redline changes to the materials in the packet. Wegner asked about the Medical Marijuana portion and Adams addressed that issue. Adams also commented generally on provisions relating to pregnancy, record-keeping on exempt employees, and management level employees. Ossyra stated that she would like to have the updates ready for approval at the next Board Meeting.

10.3 Upon Motion to Approve Naperville Township Legal Counsel Agreement with Robbins Schwartz, by Anderson, Seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

11.0 NEW BUSINESS:

- 11.1 Endorse Consideration of City of Naperville Proposal for Shared Services for Naperville Township Highway Department. Ossyra invited Naperville City Manager Doug Krieger to present the Proposal. Krieger summarized the terms of the Proposal during a PowerPoint presentation. Trustees Wegner and Santucci asked questions of Krieger regarding the data collection and analysis leading to the City's Proposal. Trustee Anderson asked Highway Commissioner Wojtasiak if he would 'hash out' numbers with the City. Wojtasiak indicated he probably would not, stating further that the decision to share the proposed services should be left to the voters affected. Upon Motion to Endorse Consideration by Anderson, Seconded by Malm. Santucci discussed the need for Wojtasiak's input. Trustee Wegner stated that he is a big proponent of reduced government spending but would not vote to endorse this without Wojtasiak's input. There being no further discussion: Greenberg called the Roll, and the Motion to Endorse Consideration of the City of Naperville Proposal for Shared Services for Naperville Township Highway Department passed with four ayes and one nay.  
Ayes: Anderson, Malm, Ossyra, and Santucci. Nays: Wegner. Absent: None.
- 11.2 Upon Motion to Approve Klein, Hall & Associates 2016 Financial Audit Agreement for Estimated \$8,200.00 by Anderson, Seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.  
Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.
- 11.3 Upon Motion to Approve Resolution Authorizing Display of Tentative FY2016-2017 Naperville Township Budget & Appropriation Ordinance for Public Review No Later than March 7, 2016 (T-16-0209-01) by Wegner, Seconded by Santucci, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.  
Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.  
(At 7:48 p.m., the Supervisor called for a brief Recess, and without objection, the Board took Recess until 7:53 p.m., whereupon the Board reconvened.)
- 11.4 Upon Motion to Approve Resolution Authorizing Display of Tentative FY2016-2017 Naperville Township Road District Budget & Appropriation Ordinance for Public Review No later than March 7, 2016 (R016-0209001) by Malm, Seconded by Santucci, and upon Ossyra inquiring whether the Road District would incorporate the figures from the City Proposal and Wojtasiak stating not at this time, she recommended a No vote. There being no further discussion: Greenberg called the Roll, and the Motion to Approve failed with two ayes and three nays.  
Ayes: Santucci and Wegner. Nays: Anderson, Malm, Ossyra. Absent: None.

12.0 REPORTS:

12.1 Assessor: Warren Dixon III reported that residential appeals have finished and that his Office ended the year with only 500 appeals, being .015 percent of all Township parcels.

12.2 Highway Commissioner: Stanley Wojtasiak reported via packet previously submitted prior to tonight's Board Meeting, and further also stated that in late November 2015 he was approached by Mayor Chirico with an Inter-Governmental Agreement; that after consulting with the Road District's legal counsel, Wojtasiak was advised that action was probably illegal, and Wojtasiak so informed Mayor Chirico. Wojtasiak also commented on various provisions of the report issued in support of the IGA that were erroneous either in facts or in figures. Wojtasiak questioned how he could post a Road Budget if it is not approved by the Board. Adams stated that Wojtasiak could still post a tentative budget. Ossyra requested a copy of Wojtasiak's report and stated that his summary of the Chirico meeting was highly inaccurate.

12.3 Town Clerk: Barry Greenberg reported that he attended the recent NACC Legislative Meeting wherein candidates Tonia Khouri, Nick Stella, and Herman White all presented their respective platforms for election to the 11<sup>th</sup> Congressional District.

12.4 Supervisor: Rachel Ossyra also reported via her packet previously submitted prior to tonight's Board Meeting, and further reported on various activities detailed therein.

12.5 Trustees:

Janice Anderson: No Report.

Kerry Malm: No Report.

Paul Santucci: Stated that he does not agree with the Board's decision in forcing the Highway Commissioner's hand regarding posting of the Road Budget.

Robert Wegner: No Report, other than to second Trustee Santucci's sentiments.

Legal Counsel: No Report.

13.0 Approval to convene into Closed Session of the Naperville Township Board to consider one or more of the following subjects under the Open Meetings Act: Section 2(c)(1) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Township or legal counsel for the Township, including hearing testimony on a complaint lodged against an employee of the Township or against legal counsel for the Township to determine its validity; Section 2(c)(11) pending, or probable or imminent litigation against, affecting or on the behalf of the Township; Section 2(c)(21) minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes. Ossyra stated that neither Section 2(c)(1), nor Section 2(c)(11), nor Section 2(c)(21) minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes will be necessary this evening.

None.

14.0 RETURN TO OPEN SESSION:

14.1 Approval of Closed Session Minutes from January 12, 2016: No action.

14.2 Other Final Action, If Any, on Subjects Discussed in Closed Session: No action.

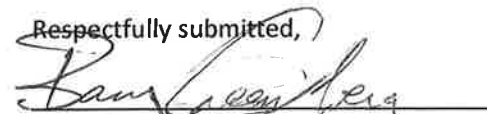
15.0 ADJOURNMENT:

At 8:22 p.m., upon Motion to Adjourn by Wegner, Seconded by Anderson, and there being no discussion:

Ossyra called for a Voice Vote, and the Motion to Adjourn passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

  
Rachel Ossyra,  
Naperville Township Supervisor

Respectfully submitted,  
  
Barry Greenberg,  
Naperville Township Clerk