

NAPERVILLE TOWNSHIP BOARD OF TRUSTEES
Open Session Meeting Minutes Taken Tuesday, January 12, 2016
Naperville Township Office, 139 Water Street, Naperville, Illinois 60540

1.0 CALL TO ORDER:

Supervisor Rachel Ossyra called the meeting to order commencing at 6:00 p.m.

2.0 PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Rachel Ossyra.

3.0 ROLL CALL AND ESTABLISHMENT OF A QUORUM:

Town Clerk Barry Greenberg called the Roll. Present: Kerry Malm, Rachel Ossyra, Bob Wegner and Paul Santucci. Absent: Janice Anderson. Greenberg announced that a quorum was present for the purpose of conducting the meeting. Also present are Township Assessor Warren Dixon III, and Highway Commissioner Stan Wojtasiak. [Legal Counsel Steve Adams arrived at 6:15 p.m.] Township residents and others in attendance this evening are listed on the attached Board of Trustees Regular Meeting Sign-In Sheet.

4.0 ADDENDA TO THE AGENDA:

None.

5.0 PUBLIC COMMENTS:

Supervisor Ossyra invited community members to speak for up to 3 minutes. There were no comments.

6.0 AUDIT OF BILLS AND CLAIMS:

The Audit of Bills and claims was completed.

7.0 CONSENT AGENDA:

7.1 Approve December 8, 2015 – Town Levy Public Hearing Minutes.

7.2 Approve December 8, 2015 – Road Levy Public Hearing Minutes.

7.3 Approve December 8, 2015 – Regular Meeting Open Session Minutes.

7.4 Receive Social Services Providers Quarterly Reports.

7.5 Upon Motion to Establish the Consent Agenda by Wegner, Seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Establish a Consent Agenda passed unanimously.

Ayes: Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: Anderson.

Upon Motion to Approve the Consent Agenda by Santucci, Seconded by Wegner, and there being no discussion: Greenberg called the Roll, and the Motion to Approve a Consent Agenda passed unanimously.

Ayes: Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: Anderson.

8.0 APPROVAL OF BILLS AND CLAIMS:

8.1 Upon Motion to Approve payment of Town Fund Bills and Claims for December, 2015 in the amount of \$144,504.45 by Malm, Seconded by Wegner, and after brief discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Malm, Ossyra, Wegner and Santucci. Nays: None. Absent: Anderson.

8.2 Upon Motion to Approve payment of Road Fund Bills and Claims for December, 2015 in the amount of \$96,937.60 by Santucci, Seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: Anderson.

9.0 PRESENTATIONS AND SPECIAL RECOGNITION: None.

10.0 OLD BUSINESS:

10.1 Discuss Township Employee Manual and Management Guidebook Updates. Adams will implement quickly and has begun modification work; draft to precede February Board meeting. [Trustee Janice Anderson arrived at 6:14 p.m.]

10.2 Upon Motion to Approve 2016 PACE/Ride DuPage Agreement by Anderson, Seconded by Malm, and after a brief discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

[Legal Counsel Steve Adams arrived at 6:15 p.m.]

11.0 NEW BUSINESS:

11.1 Upon Motion to Approve Naperville Township Legal Counsel Firm Change by Anderson, Seconded by Malm, Adams commented that he has left Tressler LLP and joined Robbins Schwartz and that Andrew Payne is not changing firms, but Adams has plenty of other good litigator support at Robbins, his newly joined law firm. A new employment contract will be forthcoming from Robbins. There being no further discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

11.2 Discuss Cell Phone Charges Reimbursement Policy. Ossyra stated we have no policy, but did comment on our past practice. Adams commented on compensation factors. Ossyra circulated a copy of a City of Brentwood, Tennessee policy provided by Trustee Anderson for consideration. Adams will review ahead of February meeting.

12.0 REPORTS:

- 12.1 Assessor: Warren Dixon III reported that Appeals closed January 4, 2016 and are likely to reach the lowest appeal rate in the state. No major appeals have been filed that could affect the Township.
- 12.2 Highway Commissioner: Stanley Wojtasiak reported via packet previously submitted prior to tonight's Board Meeting.
- 12.3 Town Clerk: Barry Greenberg reported that he attended the Naperville Area Chamber of Commerce Legislative Meeting where consolidation efforts are in discussion regarding local units of government, and that he held Voter Registration at Spring Meadows.
- 12.4 Supervisor: Rachel Ossyra also reported via her packet previously submitted prior to tonight's Board Meeting.
- 12.5 Trustees:

Janice Anderson: Thanked Ossyra for the Township Employee recognition luncheon.

Kerry Malm: Reported that she also attended the Naperville Area Chamber of Commerce Legislative Meeting and the Aurora Business United networking function.

Paul Santucci: No Report.

Robert Wegner: No Report.

Legal Counsel: Reported on a recent 5th District Appellate Court opinion favorable to townships by ruling that the Open Meetings Act does not require a detailed recital of an Agenda item in advance of a Board meeting.

- 13.0 Approval to convene into Closed Session of the Naperville Township Board to consider one or more of the following subjects under the Open Meetings Act: Section 2(c)(11) pending, or probable or imminent litigation against, affecting or on the behalf of the Township; Section 2(c)(21) minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes.

At 6:55 p.m. upon Motion by Anderson, Seconded by Malm, to convene into Closed Session to consider 2(c)(11) and 2(c)(21) matters and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

Whereupon the Board convened into Closed Session at 6:58 p.m.

14.0 RETURN TO OPEN SESSION:

14.1 At 7:15 p.m. upon Motion to Approve Closed Session Minutes from November 3, 2015, by Anderson, Seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

14.2 Semi-Annual Review of Closed Session Minutes: Approve Resolution T-16-0112-01 for the (1) Release of Certain Closed Session Minutes in Full Relating to the Period July, 2015 – December 2015 and (2) Continued Redaction of Certain Closed Session Minutes in Whole or in Part and (3) Destruction of Certain Closed Session Verbatim Recordings Made Prior to July, 2014. Adams commented that we have a right to destroy 18-month-old verbatim records, including the July 8, 2014 recording. Upon Motion to Approve by Santucci, Seconded by Wegner, and there being no further discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

14.3 Other Final Action, If Any, on Subjects Discussed in Closed Session: None.

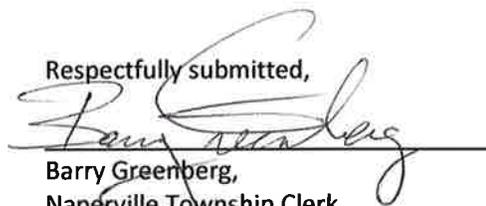
15.0 ADJOURNMENT:

At 7:24 p.m., upon Motion to Adjourn by Anderson, Seconded by Santucci, and there being no discussion:

Ossyra called for a Voice Vote, and the Motion to Adjourn passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.


Rachel Ossyra,
Naperville Township Supervisor

Respectfully submitted,

Barry Greenberg,
Naperville Township Clerk