

NAPERVILLE TOWNSHIP BOARD OF TRUSTEES
Open Session Meeting Minutes Taken Tuesday, September 9, 2014
Naperville Township Office, 139 Water Street, Naperville, Illinois 60540

1.0 CALL TO ORDER:

Supervisor Rachel Ossyra called the meeting to order commencing at 6:00 p.m.

2.0 PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Supervisor Ossyra.

3.0 ROLL CALL AND ESTABLISHMENT OF A QUORUM:

Town Clerk Barry Greenberg called the Roll; Janice Anderson joined the Meeting at 6:02 p.m. Robert Wegner was absent. The remaining Trustees were present. Greenberg announced that a quorum was present for the purpose of conducting the meeting. Present: Rachel Ossyra, Paul Santucci, and Kerry Malm. Also present are Highway Commissioner Stan Wojtasiak and Assessor Warren Dixon, III. Township residents in attendance this evening are listed on the attached Board of Trustees Regular Meeting Sign-In Sheet.

4.0 ADDENDA TO THE AGENDA:

None.

5.0 WELCOME TO THE PUBLIC AND PRESS:

Supervisor Ossyra invited community members to speak for up to 3 minutes. There were no comments.

6.0 AUDIT OF BILLS AND CLAIMS:

Completed but for the approval by Santucci outside Meeting.

7.0 CONSENT AGENDA:

7.1 Upon Motion to Approve the August 12, 2014 Regular Meeting Minutes by Malm, Seconded by Anderson, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Ossyra, Santucci, Malm, Anderson. Nays: None. Absent: Wegner.

7.2 Upon Motion to Approve the Ordinance Adopting Township 3Q2014 Identity Theft Prevention Report Policy by Malm, Seconded by Anderson, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Ossyra, Santucci, Malm, Anderson. Nays: None. Absent: Wegner.

8.0 APPROVAL OF BILLS AND CLAIMS:

8.1 Upon Motion to Approve the 08/01/14 – 08/31/14 Town Fund Bills and Claims in the amount of \$158,060.46 by Malm, Seconded by Santucci, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Ossyra, Santucci, Malm, Anderson. Nays: None. Absent: Wegner.

8.2 Upon Motion to Approve the 08/01/14 – 08/31/14 Road Fund bills and claims in the amount of \$417,348.63 by Santucci, Seconded by Anderson, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously,

Ayes: Ossyra, Santucci, Malm, Anderson. Nays: None. Absent: Wegner.

9.0 PRESENTATIONS AND SPECIAL RECOGNITION:

9.1 Township General Assistance and Emergency Assistance Service information were presented by Director of Casework Millie Rodriguez, and by Caseworker Holly Reuter. Rodriguez advised that General Assistance is mandated (by state law). If qualified, an individual or family may receive up to \$245.00 per month. Emergency Assistance can be given to individuals or families who do not qualify for General Assistance, but who can show imminent peril to health and safety, or who are in jeopardy of availability of shelter, food or transportation. Reuter added that we also have Salvation Army funding, based on need and other eligibility criteria also. Recipients must live in the city of Naperville, not necessarily in Naperville Township. This assistance is permitted only once within a twelve month period, and is limited to \$200.00 during that period of time. Reuter also added that Medicare counseling is also provided, but that no specific Medicare policy recommendations are made.

10.0 OLD BUSINESS:

10.1 Discussion held relating to a Motion to Approve the Township Employee Manual Update by Anderson, Seconded by Malm, subject to certain changes as discussed. Ossyra added that our new hire process does not include background checks or drug tests, and suggested that the Board consider adding formal language to be included in the Manual. Ossyra asked that the Assessor and the Highway Commissioner provide her with desired language relating to their departments by the end of this week. The Manual and proposed changes are intended to be completely reviewed and adopted not later than the November Board Meeting, if not at the October Board Meeting. There being no further discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Ossyra, Santucci, Malm and Anderson. Nays: None. Absent: Wegner.

11.0 NEW BUSINESS:

11.1 Motion to Approve Ordinance FY2014-2015 Agreement for Provision of Youth Services between Naperville Township and 360 Youth Services (T-14-0909-01) by Anderson, and Seconded by Malm, Discussion ensued. There being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Ossyra, Santucci, Malm and Anderson. Nays: None. Absent: Wegner.

11.2 Motion to Adopt Ordinance Approving the 2nd Amendment to Agreement for Waste Hauling Services between Naperville Township and Groot Industries (T-14-0909-02) by Malm, and Seconded by Santucci, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Ossyra, Santucci, Malm, Anderson. Nays: None. Absent: Wegner.

11.3 Discussion held regarding the Preliminary 2015-2016 Budget Development Timeline and Guidelines. Ossyra thinks it a good idea to finish by October, with estimated levy amounts. Board workshop tentatively to be scheduled in January, 2015, to be firmed up at next Board Meeting. The new Budget & Appropriation Ordinances will be considered at the February Board

Meeting. The public hearings will be held on the Budget and Appropriation Ordinances at the April Board Meeting.

- 11.4 Discussion held regarding the Naperville Township Publications, Inc. (NTPI) Reinstatement options. Adams delineated several requirements that have to be in place in order to meet state laws. Motion to direct staff and counsel to establish a new Not-for-Profit Corporation at a cost of approximately \$2,050.00 by Anderson, Seconded by Malm and there being no further discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Ossyra, Santucci, Malm, Anderson. Nays: None. Absent: Wegner.

12.0 REPORTS:

- 12.1 Assessor Dixon reported that his books have been turned over to the Supervisor of Assessments and his books are now closed. Dixon anticipates a substantially larger tax base from new construction to come next year.

- 12.2 Highway Commissioner Stan Wojtasiak reported via previously submitted packet.

- 12.3 Town Clerk Greenberg reported there have been ongoing complaints of weed and grass growth, leading to inspection of the properties, meetings with homeowners or renters responsible for property maintenance, and in some cases demand letters issued. Several properties have been mowed either by the property owners, their tenants, or by Township contractors. There has been discussion with Highway Commissioner Wojtasiak relating to promulgation of another Ordinance to address related issues that the current Ordinance and State Statute do not address. Stan will direct the Road District Counsel, Rick Tarulis, to research and prepare a draft, then send to Greenberg for further comment. Township Counsel Adams will also review the results from Tarulis.

Greenberg added that Voter Registration is continuing and that later this month he will be attending to a Voter Registration day at Monarch Landing again this year.

- 12.4 Supervisor Rachel Ossyra also reported via her packet previously submitted, but commented that there will be a Bid Opening on August 29 related to a replacement telephone system for our offices; eight bids have been received and are being evaluated as per her packet. She anticipates Board approval at the October Board meeting.

- 12.5 Trustees:

Anderson-No report.

Malm reported attendance on behalf of the Township at the Naperville Area Chamber of Commerce Luncheon and at the Township Officials of Illinois forum.

Santucci commented that he is volunteering to coach.

Wegner absent-No report.

- 12.6 Legal Counsel Adams reported that the General Assembly passed a new law for the Annual Town Meeting Notice requiring 15 days prior to the ATM, and also requiring that an Agenda be adopted not less than 15 days prior to the ATM. He stated that Agenda Items at ATM also have been modified Adams will meet with Town Clerk Greenberg to clarify, and will send Greenberg the ATM statute prior.

Adams added that the recent FOIA litigation ended in our (the Township's) favor. The monthly Retainer that had been paid by the Township will now be discontinued, as the Governance Framework has been completed.

13.0 CLOSED SESSION

None.

14.0 RETURN TO REGULAR SESSION

None.

15.0 ADJOURNMENT:

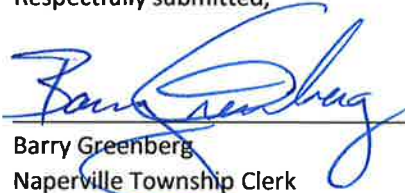
Upon Motion to Adjourn by Santucci, Seconded by Anderson, and there being no discussion: Ossyra called for a Voice Vote, and the Motion to Adjourn passed unanimously at 8:35 p.m.

Ayes: Ossyra, Santucci, Malm, Anderson. Nays: None. Absent: Wegner.



Rachel Ossyra,
Naperville Township Supervisor

Respectfully submitted,



Barry Greenberg
Naperville Township Clerk