

NAPERVILLE TOWNSHIP BOARD OF TRUSTEES
Open Session Meeting Minutes Taken Tuesday, March 11, 2014
Naperville Township Office, 139 Water Street, Naperville, Illinois 60540

1.0 CALL TO ORDER:

Supervisor Rachel Ossyra called the meeting to order commencing at 6:08 p.m.

2.0 PLEDGE OF ALLEGIANCE:

Supervisor Ossyra led the meeting in the Pledge of Allegiance.

3.0 ROLL CALL AND ESTABLISHMENT OF A QUORUM:

Town Clerk Barry Greenberg called the Roll; the Supervisor and all Trustees being present. Greenberg announced that a quorum was present for the purpose of conducting the meeting. Present: Kerry Malm, Rachel Ossyra, Paul Santucci, Janice Anderson, and Robert Wegner. Also present are Highway Commissioner Stan Wojtasiak, Assessor Warren Dixon III, and Legal Counsel Andrew Paine, appearing for Steve Adams. Township residents in attendance this evening are listed on the attached Board of Trustees Regular Meeting Sign-In Sheet.

4.0 ADDENDA TO THE AGENDA:

None.

5.0 WELCOME TO THE PUBLIC AND PRESS:

Supervisor Ossyra invited community members to speak for up to 3 minutes. No speakers.

6.0 AUDIT OF BILLS AND CLAIMS:

None.

7.0 CONSENT AGENDA:

7.1-7.3 Upon Motion to Approve the Consent Agenda by Santucci and Seconded by Malm, consisting of the February 11, 2014, Special Meeting Minutes; the February 11, 2014 Regular Meeting Minutes; and, the Naperville Township March 2014 Identity Theft Prevention Quarterly Report, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

8.0 APPROVAL OF BILLS AND CLAIMS:

8.1 Upon Motion to Approve payment of February 1, 2014 through February 28, 2014 Town Fund bills and claims in the amount of \$94,683.10 by Malm and seconded by Wegner, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously,

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

8.2 Upon Motion to Approve payment of February 1, 2014 through February 28, 2014 Road Fund bills and claims in the amount of \$94,921.52 by Santucci and seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

9.0 PRESENTATIONS AND SPECIAL RECOGNITION:

- 9.1 Laura Milligan, Executive Director of Ecumenical Adult Care (EAC) presented information to the Board relating to the agency's services, which includes adult day services in Naperville Monday through Friday, 7:45 a.m. to 5:00 p.m. There are daily activity programs, all monitored by Registered Nurses. Many of the agency's guests are elderly, others suffering from Down Syndrome and other medical conditions. EAC provides relief to families who need to have family members cared for while they work during the daytime. She expressed appreciation for the Township assistance being received which helps the agency maintain its program. Anderson asked that Milligan report back with the number of Naperville Township residents benefiting from the program. Laura invited us to visit. Ossyra congratulated her for the efforts of the EAC's very worthwhile program.

10.0 OLD BUSINESS:

- 10.1 Motion to Approve Ordinance Adopting Township Board Policies and Bylaws (T-14-0311-01 by Anderson and Seconded by Malm. Discussion ensued. Malm and Wegner commented that the draft was well done. There being no further discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

11.0 NEW BUSINESS:

- 11.1 Motion to Approve revised Annual Town Meeting Notice by Anderson and Seconded by Malm, and there being no further discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

- 11.2 Motion to Adopt Ordinance Abating \$70,000 from the Naperville Township General Assistance Fund Tax Levy to be collected in 2014 (T-14-0311-02) by Anderson and Seconded by Malm. Ossyra discussed changing to a \$90,000 abatement based on forecast of where expenditures are anticipated to be attendant of this fiscal year. There being no further discussion: Greenberg called the Roll, and the Motion to Adopt passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

- 11.3 Motion to Approve Hiring Part-Time Receptionist/Client Intake Employee by Malm and Seconded by Wegner. Ossyra discussed current personnel responsibilities at Front Desk and need to fill gaps that arise from time to time, as a current front desk individual has requested fewer hours. Eric Lopez has been interviewed and is recommended. Anderson asked if the new hire would be covering only those hours that the current personnel are not working, and Ossyra responded in the affirmative. Upon further questioning, it was answered that the interviewee is not a Township resident but has been employed by the City of Naperville, knows the area and is very qualified. Santucci asked if the interviewee could support himself with this limited employment, to which Ossyra responded that he has other part time employment as well. Anderson stated that she would prefer to see a Township resident assume the position. There being no further discussion: Greenberg called the Roll, and the Motion to Approve passed by majority vote.

Ayes: Malm, Ossyra, Santucci and Wegner. Nays: Anderson. Absent: None.

- 11.4 Motion to Adopt Ordinance Regulating Weeds, Grass, Bushes, Trees and Ponds (T-14-0311-03) by Santucci and Seconded by Anderson. Greenberg explained the benefit of enacting this Ordinance. There being no further discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

12.0 REPORTS:

- 12.1 Township Assessor Warren Dixon, III reported that the Assessor's Office is in the process of converting from an old to a new database on Monday next week. Moving towards paperless office makes the Assessor's office one of few in the county.
- 12.2 Highway Commissioner Stan Wojtasiak's report is included in packet, page 117.
- 12.3 Town Clerk Barry Greenberg reported on the Annual Town Meeting Ordinance; Voter Registration, Early Voting and his recent meeting with the Township Clerks Association of DuPage County. As to the Annual Town Meeting Notice, upon inquiry from Greenberg, Paine stated that it is permissible to post the Notice outside the Township boundaries as well, so long as the minimum required postings within the Township are done.
- 12.4 Supervisor Ossyra reported once into April, will actively be implementing new project to replace the current AMS accounting system to QuickBooks. New phone system is being investigated and will be going out for bids. The Tentative Budget and Appropriation Ordinances (Road and Town) have been posted, and have been published in newspaper.
- 12.5 Trustees: No reports except for Wegner, who stated that he will not be in attendance for the next Regular Meeting, as he will be traveling on business. Further, he thought it worthwhile to investigate the need to refer a 'free clinic' concept to some of our Township partner agencies. Ossyra suggested speaking with Jenny Dawley and Millie Rodriguez in Social Services.
- 12.6 Legal Counsel Paine reserved his Report for Closed Session.

13.0 CLOSED SESSION

- 13.1 At 7:10 p.m., upon Motion by Santucci, Seconded by Anderson to convene into Closed Session of the Naperville Township Board to consider one or more of the following subjects under the Open Meetings Act: Section 2(c)(1) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Township or legal counsel for the Township, including hearing testimony on a complaint lodged against an employee of the Township or against legal counsel for the Township to determine its validity; Section 2(c)(11) pending, or probable or imminent litigation against, affecting or on the behalf of the Township; Section 2(c)(21) minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes, and there being no discussion: Greenberg called the Roll, and the Motion to Convene into Closed Session passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

14.0 RETURN TO OPEN SESSION:

14.1 Ossyra reconvened Open Session commencing at 8:00 p.m. and invited the public to re-enter the Board Meeting. Upon Motion to Approve the Closed Session Minutes from January 14, 2014 by Wegner and Seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed.

Ayes: Malm, Ossyra, Santucci and Wegner. Nays: None. Abstains: Anderson. Absent: None.

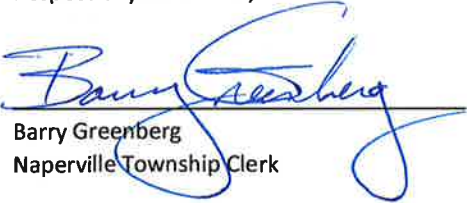
14.2 Other Final Action, if any, on subjects discussed in Closed Session: None.

15.0 ADJOURNMENT:

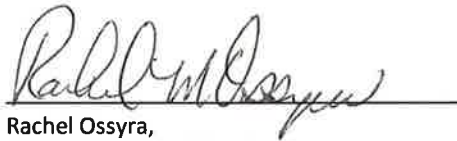
Upon Motion to Adjourn by Santucci and Seconded by Wegner, and there being no discussion: Greenberg called for a Voice Vote, and the Motion to Adjourn passed unanimously at 8:03 p.m.

Ayes: Malm, Ossyra, Santucci, Anderson, and Wegner. Nays: None. Absent: None.

Respectfully submitted,



Barry Greenberg
Naperville Township Clerk



Rachel Ossyra,
Naperville Township Supervisor