

NAPERVILLE TOWNSHIP BOARD OF TRUSTEES
Open Session Meeting Minutes Taken Tuesday, January 14, 2014
Naperville Township Office, 139 Water Street, Naperville, Illinois 60540

1.0 CALL TO ORDER:

Supervisor Rachel Ossyra called the meeting to order commencing at 6:30 p.m.

2.0 PLEDGE OF ALLEGIANCE:

Supervisor Ossyra led the meeting in the Pledge of Allegiance.

3.0 ROLL CALL AND ESTABLISHMENT OF A QUORUM:

Town Clerk Barry Greenberg called the Roll; the Supervisor and all Trustees being present with the exception of Janice Anderson, who submitted an Electronic Attendance Request via email on January 3, 2014, to the Supervisor and to the Clerk. Greenberg announced that a quorum was present for the purpose of conducting the meeting. Present: Kerry Malm, Rachel Ossyra, Paul Santucci, and Robert Wegner. Absent: Janice Anderson. Also present are Highway Commissioner Stan Wojtasiak, Assessor Warren Dixon III, and Legal Counsel Steve Adams. Township residents in attendance this evening are listed on the attached Board of Trustees Regular Meeting Sign-In Sheet. Upon Motion by Wegner and Seconded by Santucci to permit Electronic Attendance by Anderson for Meeting purposes other than to establish a quorum, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: Anderson.

4.0 ADDENDA TO THE AGENDA:

None.

5.0 WELCOME TO THE PUBLIC AND PRESS:

Supervisor Ossyra invited community members to speak for up to 3 minutes. No speakers.

6.0 APPROVAL OF MINUTES:

6.1 Upon Motion to Approve the December 10, 2013 Town Levy Public hearing Minutes by Malm and Seconded by Wegner, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

6.2 Upon Motion to Approve the December 10, 2013 Road Levy Public hearing Minutes by Santucci and Seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

6.3 Upon Motion to Approve the December 10, 2013 Regular Meeting Board Minutes by Wegner and Seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

7.0 APPROVAL OF BILLS AND CLAIMS:

7.1 Upon Motion to Approve payment of December 1, 2013 through December 31, 2013 Town Fund bills and claims in the amount of \$122,828.82 by Malm and seconded by Santucci, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously,

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

7.2 Upon Motion to Approve payment of December 1, 2013 through December 31, 2013 Road Fund bills in the amount of \$112,581.19 by Wegner and seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

8.0 PRESENTATIONS AND SPECIAL RECOGNITION:

8.1 Electric Aggregation Update – Kevin Ritter, Integrys Energy Services. Dean Nichol, standing in for Kevin Ritter, presented an update on this program which runs through June, 2014, having commenced in March, 2013. He stated that Integrys serves 40% of the aggregation market, over one million households in Illinois. Naperville Township residents have saved approximately \$75,000.00 since beginning this program. He also warned that the ComEd capacity rate will increase, and residents will pay more in the future, whether using Integrys or another service provider. In response to Ossyra's inquiry, Legal Counsel, Steve Adams, stated that no Board Resolution is necessary for the Supervisor to establish future delivery confirmations with Integrys under the current aggregation agreement.

8.2 Milton Township Community Emergency Response Team (CERT) Program – Ralph Hinkle, Milton Township. Hinkle presented Milton Township's CERT history, which has been in progress for 10 years. He explained that this is an opportunity for local government to respond to disaster emergencies, benefitting from uniform training and curricula countrywide. CERT provides public safety and first responders to disaster emergencies. He also highlighted services provided, through a PowerPoint presentation, and related that there are inter-governmental agreements in place with some of the other DuPage Townships. He urged Naperville Township to join. Wojtasiak commented that the urged partnership program seem to be working well in other townships. Ossyra requested an IGA proposal from Milton Township to be considered for inclusion in next year's budget. Santucci confirmed that Milton Township is not only urging Naperville Township to join, but to have the Board members also become trained which would be additional validation for the Township.

9.0 OLD BUSINESS:

None.

10.0 NEW BUSINESS:

10.1 Ossyra explained that, as Township Treasurer, she asked Naperville Bank & Trust to present information to become a qualified financial institution for the Township, thinking it would be a good addition to our qualified institutions. Upon Motion to Approve Resolution Designating Naperville Bank & Trust as a Qualified Financial Institution for Deposit and Investment of Naperville Township Funds (T-14-0114-01) by Santucci and Seconded by Wegner, discussion ensued. Anderson asked if she needs to recuse herself because she has accounts there, and Adams replied not unless she holds an ownership interest in the institution. There being no further discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

10.2 Motion to Approve Resolution for Budget Line Item Intra-Fund Transfers for Town Funds Assessor's Division in the amount of \$25,000.00 (T-14-0114-02). As Township Treasurer, Ossyra has determined that funds are available to be transferred. There being no further discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

10.3 Discussion of Ordinance adopting Township Board Policies and Bylaws which is under development. Adams says that this is like a roadmap for how the Township will conduct its business. He explained many details in an overview. In response to Santucci, he stated that this will mostly be a document that is new, but will incorporate policies already in place as well. The intention is to have it ready for the February Board meeting.

10.4 Water Street Development Project Update and Impact. Dixon provided an overview and answered several inquiries from Board relating to how the development will impact the Township Building, employees and visitors. The Township will need to obtain parking availability from the City of Naperville, and address budget and safety issues as well.

10.5 2014-2015 Budget Development and Timeline. Ossyra stated that we filed our levies with DuPage County, and that there is a scheduled Budget workshop upcoming this Saturday (January 18, 2014). She stated that the Board is not required to adopt a budget until the end of June, but budgets will be presented to the Board at the February meeting. Wojtasiak commented that those will be estimated budgets without a true cash balance. Our True Cash Balances will be available March 31, 2014 at close of business. Ossyra stated our fiscal year begins April 1, 2014, and that the Board will adopt the budget during the April 1, 2014 Board Meeting. That meeting will be held on that date instead of April 8, 2014 because that the Town Meeting will be held on April 8, 2014.

11.0 REPORTS:

11.1 Township Assessor Warren Dixon, III reported that the Township Assessors' office is now fully staffed as of January 6th, with six employees, the smallest number of employees of all DuPage Township Assessors' offices.

11.2 Highway Commissioner Stan Wojtasiak reported via his previously submitted packet.

11.3 Town Clerk Barry Greenberg reported that he reviewed a draft Ordinance regarding control of weeds, grass, bushes, trees, retention and detention ponds, now prepared by Tressler. Greenberg stated he would like to have it finalized by Tressler for Board consideration at the February meeting.

11.4 Supervisor Rachel Ossyra reported that the passport program is growing. Social Service providers have been contacted to submit applicant information for upcoming budget cycle, as no funds will be released without an agreement in place and Board approval.

11.5 Trustees: Trustee Anderson's phone connection terminated at 7:50 p.m. and the Board was unable to reconnect; thus no report was given by Anderson. Trustee Malm had no report. Trustee Santucci welcomed Dixon to the Office of Assessor. Trustee Wegner had no report.

11.6 Legal Counsel Adams had no report.

12.0 CLOSED SESSION

12.1 At 9:05 p.m., upon Motion by Santucci, Seconded by Malm to convene into Closed Session of the Naperville Township Board to consider one or more of the following subjects under the Open Meetings Act: Section 2(c)(1) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Township or legal counsel for the Township, including hearing testimony on a complaint lodged against an employee of the Township or against legal counsel for the Township to determine its validity; Section 2(c)(11) pending, or probable or imminent litigation against, affecting or on the behalf of the Township; Section 2(c)(21) minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes, and there being no discussion: Greenberg called the Roll, and the Motion to Convene into Closed Session passed unanimously.

Ayes: Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: Anderson.

13.0 RETURN TO OPEN SESSION:

13.1 Ossyra reconvened Open Session commencing at 10:25 p.m. and invited the public to re-enter the Board Meeting. Upon Motion to Approve the Closed Session Minutes from July 9, 2013 and the Closed Session Minutes from December 10, 2013 as amended, by Wegner and Seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously. Ossyra declared that the Board determined not to release the Minutes of those Closed Sessions.

Ayes: Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: Anderson.

13.2 No other Final Action items were discussed.

14.0 ADJOURNMENT:


Upon Motion to Adjourn by Malm and Seconded by Wegner, and there being no discussion: Greenberg called for a Voice Vote, and the Motion to Adjourn passed unanimously at 10:31 p.m.

Ayes: Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: Anderson.



Rachel Ossyra,
Naperville Township Supervisor

Respectfully submitted,



Barry Greenberg,
Naperville Township Clerk