

NAPERVILLE TOWNSHIP BOARD OF TRUSTEES
Open Session Meeting Minutes Taken Tuesday, December 10, 2013
Naperville Township Office, 139 Water Street, Naperville, Illinois 60540

1.0 CALL TO ORDER:

Supervisor Rachel Ossyra called the meeting to order commencing at 7:50 p.m.

2.0 PLEDGE OF ALLEGIANCE:

Waived; recited earlier this evening.

3.0 ROLL CALL AND ESTABLISHMENT OF A QUORUM:

Town Clerk Barry Greenberg called the Roll; the Supervisor and all Trustees being present, Greenberg announced that a quorum was present for the purpose of conducting the meeting. Present Janice Anderson, Kerry Malm, Rachel Ossyra, Paul Santucci, and Robert Wegner. Also present are Highway Commissioner Stan Wojtasiak, Assessor employee Warren Dixon III, and Legal Counsel Steve Adams. Township residents in attendance this evening are listed on the attached Board of Trustees Regular Meeting Sign-In Sheet.

4.0 ADDENDA TO THE AGENDA:

None.

5.0 WELCOME TO THE PUBLIC AND PRESS:

Supervisor Ossyra invited community members to speak for up to 3 minutes. No comments.

6.0 APPROVAL OF MINUTES:

6.1 Upon Motion to Approve the November 5, 2013 Regular Meeting Board Minutes by Anderson and Seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

6.2 Upon Motion to Approve the November 19, 2013 Special Meeting Board Minutes by Anderson and Seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

7.0 APPROVAL OF BILLS AND CLAIMS:

7.1 Upon Motion to Approve payment of Town Fund bills and claims in the amount of \$99,448.58 by Malm and Seconded by Anderson, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

- 7.2 Upon Motion to Approve payment of Road Fund bills in the amount of \$212,861.14 by Santucci and Seconded by Wegner, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

8.0 PRESENTATIONS AND SPECIAL RECOGNITION:

- 8.1 Resolution of Commendation to Warren Dixon, Jr. - Ossyra announced Resolution, and the floor was ceded to Jim Healy, County Board District 5 member. Healy reported that a Resolution was unanimously passed by the DuPage County Board commending Dixon for his years of service. Ossyra also thanked and congratulated Dixon. Dixon thanked everyone for their support. Later, Ossyra welcomed Mayor A. George Pradel to the Township Meeting. Mayor Pradel then read a City of Naperville Proclamation that December 10 annually will be the Warren L. Dixon, Jr. day in the City of Naperville. He then thanked Dixon for his service to the Township.

9.0 OLD BUSINESS:

- 9.1 Ossyra briefly explained the history of the Township health plans. Motion to Approve Resolution Adopting Naperville Township Healthcare Plan (T-13-1210-01) by Malm and Seconded by Anderson, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

- 9.2 Ossyra discussed contracting with social service providers as partners in providing assistance to Township residents and the need for the Township policy. Motion to Approve Ordinance adopting Policy Governing Social services Provider Funding, Selection, Contracting and Oversight (T-13-1210-02) by Malm and Seconded by Anderson, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

10.0 NEW BUSINESS:

- 10.1 Ossyra discussed need for Ordinance approving an Agreement with 360 Youth Services to provide services in 2013-2014. Motion to Approve Agreement for provision of Youth Services between Naperville Township and 360 Youth Services (T-13-1210-03) by Santucci and Seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

- 10.2 Ossyra discussed Township participation with other Townships relating to shared funding for PACE/Ride DuPage on a calendar year basis. Costs and users (seniors and disabled) have increased; our share is expected to increase 35%. Motion to Approve 2014 PACE/Ride DuPage Agreement by Malm and Seconded by Santucci. Discussion ensued as Wegner asked if the costs we are asked to pay are fixed, to which Ossyra

responded that the Board is asked to approve or disapprove of our participation. We have been both higher and lower in expense levels historically. Santucci requested that Pace be advised that Vician is no longer the Supervisor. There being no further discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

- 10.3 Ossyra reminded the Board that it approved related identity theft policies previously, so in compliance therewith, she pointed out the details in the packet and the importance of confidentiality. Motion to Approve Identity Theft Prevention Quarterly Report by Santucci and Seconded by Malm, no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

- 10.4 Ossyra explained that budget line item intra-fund transfers may be made up to 10% aggregate of the fund budget. Motion to Approve Resolution for Budget Line Item Intra-Fund Transfers totaling \$24,500.00 for Town Fund (T-13-1210-04) by Santucci and Seconded by Anderson, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

- 10.5 Ossyra stated that the amount is less than the Board put forth in its earlier estimates. Motion to Adopt 2013 Township Tax levy ordinance in the Amount of \$1,945,400 (T-13-1210-05) by Santucci and Seconded by Anderson, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

- 10.6 Wojtasiak indicated that the Road Levy is about the same as it was last year. Motion to Adopt 2013 Road District Tax Levy Ordinance in the amount of \$1,711,000 (R13-1210-01) by Wegner and Seconded by Anderson, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

- 10.7 Ossyra advised that we will keep the second Tuesday schedule generally moving the time to 6:30 p.m. Motion to Approve Resolution Adopting Naperville Township FY2014/2015 Board Meeting Schedule (T-13-1210-06) by Anderson and Seconded by Malm, no discussion: Greenberg called the Roll, and the Motion to Approve passed.

Ayes: Anderson, Malm, Ossyra, and Wegner. Nays: Santucci. Absent: None.

- 10.8 Ossyra advised wants to advance early 2014 dates to 6:30 p.m. also. Motion to Approve Resolution Adopting Naperville Township FY2013/2014 Board Meeting Schedule (T-13-1210-07) by Anderson and Seconded by Wegner, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

10.9 Ossyra wants to adopt a related Ordinance consistent with the State law. Motion to Approve Ordinance Adopting Naperville Township Smoke Free Illinois No Smoking Policy (T-13-1210-08) by Anderson and Seconded by Santucci, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

10.10 and 10.11 are combined into one agenda item. Motion to Approve Ordinance Adopting Drug Free Workplace Act Policy (T-13-1210-09) and Motion to Approve Ordinance Adopting Substance Abuse Prevention Act Policy both by Malm, both Seconded by Anderson. Santucci asked about enforcement with contractors. Adams responded that a copy of their policy could be requested. There being no further discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

11.0 REPORTS:

11.1 Township Assessor Warren Dixon, Jr. reported that transition is underway into 2014. He attended the final DuPage County Assessor's Meeting for the year, on December 3, 2013. One Staff member will join the Assessor's Office on January 6, 2014.

11.2 Highway Commissioner Stan Wojtasiak reported on snow routes, inter-governmental agreements and tree stump removal.

11.3 Town Clerk Barry Greenberg reported preparing a Release of Lien sent to a property owner with suggestion that she record same with DuPage County; He continues to attend Better Business Bureau and Naperville Area Chamber of commerce meetings, thereby increasing local and neighboring area awareness and understanding of our Township, its functions and the many services we offer. In doing so, there exists a possibility of entering into future service contracts at potential reduced costs, to further benefit the Township.

11.4 Supervisor Ossyra reported that the Township now has two employees with Passport acceptance qualifications. She reiterated that the Identity Protection Training Program was provided last week. Ossyra met with the CIO of DuPage County to possibly assist with IT issues here at the Township. Warren Dixon III also commented that his office has benefitted from that conversation as well. Ossyra stated that the Assessor and Road Commissioner are on board also, and that a Township newsletter is under way.

11.5 Trustee Anderson had no report. Trustee Malm had no report. Trustee Santucci reiterated his appreciation for Warren Dixon, Jr.'s service. When Santucci approached the Naperville City Council to instigate the Proclamation, it was overwhelmingly received. Trustee Wegner had no report.

11.6 Legal Counsel Adams reported that in November and December he drafted several resolutions on the Agenda. He is working on tax objections, and new Ordinances for the Clerk and others.

12.0 CLOSED SESSION:

At 8:45 p.m. Malm moved, Seconded by Santucci, to convene into Closed Session under 2(c)(1), 2(c)(11) or 2(c)(21), and there being no discussion: Greenberg called a Voice vote, and the Motion to Convene into Closed Session passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None Absent: None.

13.0 RETURN TO OPEN SESSION:

13.1 Ossyra reconvened Open Session commencing at 8:59 p.m. and invited the public to enter the Board Meeting. No members of the public remained on the premises at that time.


13.02 No Final Action items were discussed.

14.0 ADJOURNMENT:

Motion to Adjourn by Malm and Seconded by Santucci, and there being no discussion: Ossyra called for a Voice Vote, and the Motion to Adjourn passed unanimously at 9:00 p.m.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

Respectfully submitted,



Barry Greenberg
Naperville Township Clerk



Rachel Ossyra,
Naperville Township Supervisor

