

NAPERVILLE TOWNSHIP BOARD OF TRUSTEES
Open Session Meeting Minutes Taken Tuesday, October 22, 2013
Naperville Township Office, 139 Water Street, Naperville, Illinois 60540

1.0 CALL TO ORDER:

Supervisor Rachel Ossyra called the meeting to order commencing at 7:30 p.m.

2.0 PLEDGE OF ALLEGIANCE:

Supervisor Ossyra led the meeting in the Pledge of Allegiance.

3.0 ROLL CALL AND ESTABLISHMENT OF A QUORUM:

Town Clerk Barry Greenberg called the Roll; the Supervisor and all Trustees being present, Greenberg announced that a quorum was present for the purpose of conducting the meeting. Present Janice Anderson, Kerry Malm, Rachel Ossyra, Paul Santucci, and Robert Wegner. Also present are Highway Commissioner Stan Wojtasiak, Assessor employee Warren Dixon III, and Legal Counsel Steve Adams. Township residents in attendance this evening are listed on the attached Board of Trustees Regular Meeting Sign-In Sheet.

4.0 ADDENDA TO THE AGENDA:

None.

5.0 WELCOME TO THE PUBLIC AND PRESS:

Supervisor Ossyra invited community members to speak for up to 3 minutes.

6.0 APPROVAL OF MINUTES:

Upon Motion to Approve the September 10, 2013 Regular Meeting Board Minutes and the October 3, 2013 Special Meeting Minutes by Anderson and Seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

7.0 APPROVAL OF BILLS AND CLAIMS:

7.1 Upon Motion to Approve payment of Town Fund bills and claims in the amount of \$304,890.10 by Malm and seconded by Wegner, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously,

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

7.2 Upon Motion to Approve payment of Road Fund bills in the amount of \$71,782.95 by Malm and seconded by Wegner, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

8.0 PRESENTATIONS AND SPECIAL RECOGNITION:

- 8.1 Samaritan Interfaith Counseling Center, represented by Scott Mitchell, President and CEO of Samaritan Interfaith Counseling Center, updated the Board regarding the spectrum of services it provides. Ossyra stated we granted \$40k to Samaritan Interfaith this year. Warren Dixon, III asked him to define the service area, to which Mitchell indicated 60-70% Naperville, but also small surrounding areas. Anderson asked if other government entities fund Samaritan Interfaith, and he said City of Naperville does so. Santucci asked if there was any collaboration with Aurora, and he said no. Mitchell thanked Township for its continuing support.
- 8.2 Township General & Emergency Assistance Overview: Represented by Millie Rodriguez, Director of Casework, and Holly Reuter, Caseworker, presented a General & Emergency Assistance overview. Each provided a general understanding of the various programs they manage for the Township, including key points related to General Assistance, Emergency Assistance, Access DuPage, and others.
- 8.3 Red Cross Community Volunteering Opportunity: Harley Jones, COO of Red Cross Chicago, provided historical and current information relating to services they provide as a Congressionally chartered organization. He also provided information relating to volunteerism opportunities available to Township residents. John Mitchell then addressed the Board, providing details of the Emergency Transport Patient Connection Program. He also related details of other emergency services that are provided in conjunction with other service agencies locally. Mitchell provided a document to Ossyra for review with the Board in the future regarding a local program that will benefit Township residents.

9.0 OLD BUSINESS: extensive

- 9.1 Brian Stum from Stum Insurance Agency presented health insurance information related to commencement of Affordable Care Act January, 2014. As related to Township employee coverage, Ossyra provided the general options available to the Township, after meeting with the heads of the other Township Departments and with Stum. Stum explained the offerings and current enrollments as of October 1 (2013), providing detailed illustrations with premium rates for each. Warren Dixon, III thanked Ossyra for the detailed research in getting this information. He recommended that the Board adopt Option 3 in accordance with other Department Heads' recommendations, this being the BCBS Gold level Employee-Owned HSA Plan No. G513PPO and the BCBS Platinum HMO Plan No. P501PSN. Upon Motion to Approve by Malm, and seconded by Anderson, further discussion ensued. Thereafter, Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

- 9.2 Ossyra asked the Board to adopt a budget development timeline and guidelines. With a large tax abatement in 2013, the Township (government) is looking at a reduction in the Budget then overall. Anderson discussed whether we should be in the business of

charitable donations to service agencies. Discussed developing a process around Social Services grant considerations. Upon Motion to Adopt the Budget Timeline with workshops to be scheduled in January, 2014 by Malm, seconded by Anderson, and there being no further discussion: Greenberg called the Roll and the Motion to Adopt passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

10.0 NEW BUSINESS:

10.1 Ossyra stated the need to put this Ordinance, and those following, *infra*, in place. She explained the details and reporting requirements for each of these four Ordinances, indicating that with respect to the 10.4 Ordinance, it is not required but is recommended. Motion to Approve Ordinance Adopting Identity Protection Policy (Ordinance T-13-1022-01) by Santucci, seconded by Malm, and there being no further discussion: Greenberg called the Roll, and the Motion to Adopt passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

10.2 Motion to Approve Ordinance Adopting Identity Theft Policy (Ordinance T-13-1022-02) by Wegner and Seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Adopt passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

10.3 Motion to Approve Ordinance Adopting Investment Policy (Ordinance T-13-1022-03) by Malm and Seconded by Anderson, and there being no discussion: Greenberg called the Roll, and the Motion to Adopt passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

10.4 Motion to Approve Ordinance Adopting Purchasing Policy (Ordinance T-13-1022-04) by Malm and Seconded by Wegner, discussion ensued: Thereafter, Greenberg called the Roll, and the Motion to Adopt passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

11.0 REPORTS:

11.1 Assessor employee Warren Dixon III reported that the Assessor's Office begins Hearings tomorrow, and expects to finish by November 5th. He commended Ossyra and the Department Heads for their activity in Office and getting things moving forward.

11.2 Highway Commissioner Stan Wojtasiak- Report is in Packet.

11.3 Town Clerk Barry Greenberg reported that he has begun discussion with legal counsel regarding creation of an Ordinance relating to Weed and Grass Control Enforcement. There have been a number of instances relating to weed and grass overgrowth in the Township, and he recommended that an Ordinance be adopted, if feasible, addressing the issues presented towards control and enforcement.

11.4 Supervisor Rachel Ossyra reported we may be able to get some help this year relating to implementing QuickBooks financial and payroll software.

11.5 Santucci commended the Highway Commissioner and the Assessor for their performances in office, and the Supervisor for getting the Township into compliance. Wegner pointed out the TOI workshops upcoming next month, particularly interested in the insurance aspects for Township Officials. Malm had no report. Anderson had no report.

11.6 Township Legal Counsel, Steve Adams of Tressler, LLP confirmed Ordinance discussions with Greenberg, and the November 5th 'Boardsmanship' training component. He then commended the Board on its high level of professionalism.

12.0 CLOSED SESSION:

None.

13.0 RETURN TO OPEN SESSION:

Not applicable.

14.0 ADJOURNMENT:

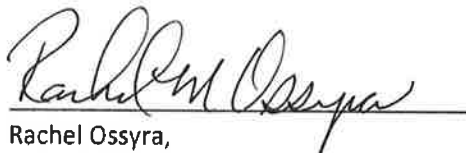
Motion to Adjourn by Wegner and Seconded by Malm, and there being no discussion: Greenberg called for a Voice Vote, and the Motion to Adjourn passed unanimously at 10:10 p.m.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner; Nays: None. Absent: None.

Respectfully submitted,



Barry Greenberg
Naperville Township Clerk



Rachel Ossyra,
Naperville Township Supervisor