

NAPERVILLE TOWNSHIP BOARD OF TRUSTEES  
Open Session Meeting Minutes Taken Tuesday, September 10, 2013  
Naperville Township Office, 139 Water Street, Naperville, Illinois 60540

1.0 CALL TO ORDER:

Supervisor Rachel Ossyra called the meeting to order commencing at 7:28 p.m.

2.0 PLEDGE OF ALLEGIANCE:

Supervisor Ossyra led the meeting in the Pledge of Allegiance.

3.0 ROLL CALL AND ESTABLISHMENT OF A QUORUM:

Town Clerk Barry Greenberg called the Roll; the Supervisor and all Trustees being present, Greenberg announced that a quorum was present for the purpose of conducting the meeting. Present Janice Anderson, Kerry Malm, Rachel Ossyra, Paul Santucci, and Robert Wegner. Also present are Highway Commissioner Stan Wojtasiak, Assessor employee Warren Dixon III, and Legal Counsel Steve Adams. Township residents in attendance this evening are listed on the attached Board of Trustees Regular Meeting Sign-In Sheet.

4.0 ADDENDA TO THE AGENDA:

None.

5.0 WELCOME TO THE PUBLIC AND PRESS:

Supervisor Ossyra invited community members to speak for up to 3 minutes. Dahlstrom questioned finances and would like Minutes from previous Meeting.

6.0 APPROVAL OF MINUTES:

Upon Motion to Approve the August 13, 2013 Board Minutes by Malm and Seconded by Anderson, there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

7.0 APPROVAL OF BILLS AND CLAIMS:

7.1 Upon Motion to Approve payment of Town Fund bills and claims in the amount of \$169,727.95 by Anderson and seconded by Santucci, there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously,

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

7.2 Upon Motion to Approve payment of Road Fund bills in the amount of \$115,302.71 by Malm and seconded by Anderson, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: None.

8.0 PRESENTATIONS AND SPECIAL RECOGNITION:

- 8.1 360: Represented by Ron Hume, 360 Youth Services Executive Director, and Angela Michalak, 360 Township Youth Services Director. Hume thanked Township for grant and provided historical and present info regarding agency services. Michalak provided info regarding Counseling program, Crisis Intervention, etc. Ossyra invited Angella to next Township Staff meeting.
- 8.2 Jenny Dawley, Township Director of Senior Services presented her background and the services she oversees for Township seniors citizens, including Ride DuPage, the reduced fare RTA program, the Benefit Access Program for reduced fare license plates and RTA fare reductions, TRIAD, SHIP and other programs available. Ossyra commented that she will soon be acclaimed by the Illinois Attorney General's Office for her work.

9.0 OLD BUSINESS: None.

10.0 NEW BUSINESS:

- 10.1 Brent Harpster from Nationwide Insurance had distributed materials for review by the Board and now presented choices regarding the 457 Deferred Compensation Plan. He explained that these are for public government employees who can access the funds when they leave employment instead of having to await reaching age 59 ½; these plans do not follow ERISA rules. He further explained three options available to the Township for its employees. Ossyra stated that it is very important to consider these options. Finds Morningstar option 2 to be very appealing if Morningstar is selected as the fiduciary of the funds and exemplified why. Option 3 has no admin charge, unlike Option 2. Anderson asked if government units are bound to 457 Plans and whether we should shop for other quotes. Ossyra commented that we should do so. Harpster said we are not bound to use 457 Plans. Anderson asked Legal Counsel, Steve Adams if we could consolidate with other Townships. Harpster said that is not possible, unless a group could be developed to administer the Plan and remit payment to Nationwide. Adams answered that based on Harpster's comments, there may not be Code violations but there may be practical limitations. Ossyra asks for feedback on these options before next meeting.

- 10.2 Motion to Approve Ordinance Adopting Policy for Creation, Display and Dissemination of Information Pertaining to Naperville Township Pursuant to the Illinois Freedom of Information Act (Ordinance T-130910-01) by Wegner and Seconded By Malm. Ossyra gave background as to its necessity. Adams commented that he was already in progress of preparing the Ordinance. Greenberg called the Roll, and the Motion passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

- 10.3 Motion to Approve Ordinance Adopting Open Meetings Act Policy (Ordinance T-13-0910-02) by Malm and Seconded by Anderson; Ossyra explained the background and need for this Ordinance. Greenberg called the Roll, and the Motion passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

- 10.4 Motion to Approve Ordinance Adopting Conduct and Ethics Policy of the Naperville Township (Ordinance T-13-0910-03) by Wegner and Seconded by Malm; Ossyra explained the background and need for this Ordinance. Ossyra commented that these will be distributed to employees, posted in manuals, and posted on website. Greenberg called the Roll, and the Motion passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

- 10.5 Motion to Approve Ordinance Designating Ethics Advisor for Naperville Township (Ordinance T-13-0910-04) by Malm and Seconded by Santucci. Ossyra explained the background and need for this Ordinance, suggesting that Adams' background qualifies him for this position. Discussion by Anderson relating to possible conflict of interest; she suggested that the Board table the Motion, and further suggested Gerry Cassioppi be considered, as he is the current DuPage County Ethics Officer. Adams responded that most times no ethics conflict ever arises, and should one arise, he would be required to report that to the Supervisor. Santucci asked about the duties, and Ossyra answered that the 2004 Ordinance passed by the Township sets forth the duties of the Ethics Advisor, which are to provide guidance to the Township on interpreting and complying with the Township Ethics Ordinance and State Ethics laws. Santucci asked if Ethics issues would be billable, to which Adams said 'No'. Wegner suggested that, if an issue arose that Adams may have a conflict with, Adams would recuse himself. Anderson moved to Table the Motion to approve, in order to investigate. No second to Anderson's Motion to Table. There being no further discussion, Greenberg called the roll. The Motion to Approve passed.

Ayes: Malm, Ossyra, Santucci and Wegner. Nays: Anderson. Absent: None.

- 10.6 Review and discuss Preliminary 2014-2015 Budget Development Timeline and Guidelines; Ossyra explained that this is merely a preliminary review and discussion towards future action on budget guidelines and would like the Trustees to consider. No final action to be taken at this meeting. Wojtasiak suggested that this task is much easier to do at a Workshop, prior to the next levy. Ossyra agreed, and then highlighted the salient issues the Board will review in the future. She then highlighted specific timelines and meeting dates that are mandated by state law, and discussed non-mandatory workshops that may occur next year.

#### 11.0 REPORTS:

- 11.1 Assessor Warren Dixon, Jr., reported that assessment notices have gone out.
- 11.2 Highway Commissioner Stan Wojtasiak-No oral report, as written report has already been submitted to Francie Chirico prior to the board meeting.
- 11.3 Town Clerk Barry Greenberg reported on Weed & Grass control. He also stated that the last Bid Opening at the Road Office for the year has been accomplished.

- 11.4 Supervisor Rachel Ossyra reported a number of grants have come through; DuPage County Health Department enrollments with Affordable Care Act. Infrastructure issues; website; due diligence; FOIA and OMA activities has been done a lot; considering a self-help computer for clients who come in to do forms on line in prep for meetings; will be setting up township email addresses for Township business.
- 11.5 Trustee Anderson had no report; Trustee Malm reported her Loaves and Fishes experience - McLimans wants help in developing curriculum at High Schools; planning to attend event on Sunday; Santucci reported he attended several Chamber Legislative Meetings related to tax decision coming before legislature and some regarding Roskam and Federal tax on the drawing Board; Wegner reported on attendance at Samaritan Interfaith event this morning along with Malm.
- 11.6 Township Attorney Adams introduced himself and indicated he enjoyed the Workshop earlier put on. Working hard re FOIA, record keeping, audit, and more, etc. Wants to hear from the Board, answer legal questions. Thanked Board members and looks forward to future.

12.0 CLOSED SESSION:

None.

13.0 RETURN TO OPEN SESSION:

Not applicable.

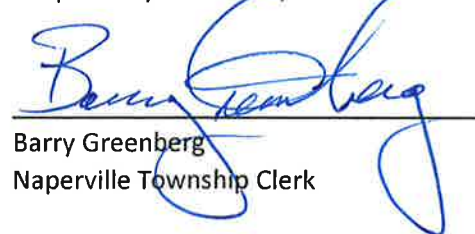
14.0 ADJOURNMENT:

Motion to Adjourn by Malm and Seconded by Anderson, there being no discussion: Greenberg called the Roll, and the Motion to Adjourn passed unanimously at 10:05 p.m.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner; Nays: None. Absent: None.

  
Rachel Ossyra,  
Naperville Township Supervisor

Respectfully submitted,

  
Barry Greenberg  
Naperville Township Clerk