

**NAPERVILLE TOWNSHIP BOARD OF TRUSTEES**  
**Open Session Meeting Minutes Taken Tuesday, August 13, 2013**  
**Naperville Township Office, 139 Water Street, Naperville, Illinois 60540**

1.0 CALL TO ORDER:

Supervisor Rachel Ossyra called the meeting to order commencing at 7:30 p.m.

2.0 PLEDGE OF ALLEGIANCE:

Ossyra led the meeting in the Pledge of Allegiance.

3.0 ROLL CALL AND ESTABLISHMENT OF A QUORUM:

Town Clerk Barry Greenberg called the Roll; the Supervisor and all Trustees being present, Greenberg announced that a quorum was present for the purpose of conducting the meeting. Present: Janice Anderson, Kerry Malm, Rachel Ossyra, Paul Santucci, and Robert Wegner. Township residents in attendance this evening are listed on the attached Board of Trustees Regular Meeting Sign-In Sheet.

4.0 ADDENDA TO THE AGENDA:

None.

5.0 WELCOME TO THE PUBLIC AND PRESS:

Supervisor Ossyra invited community members to speak for up to 3 minutes. Harlan Dahlstrom questioned certain finances; 84<sup>th</sup> District State Representative Stefanie Kifowit introduced herself and offered her availability to assist Township residents.

6.0 APPROVAL OF MINUTES:

6.1 Upon Motion to Approve the July 9, 2013 Board Minutes by Malm and Seconded by Anderson, there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

6.2 Upon Motion to Approve the July 10, 2013 Special Meeting by Wegner and Seconded by Santucci, there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

7.0 APPROVAL OF BILLS AND CLAIMS:

7.1 Upon Motion to Approve the Town Fund bills and claims for \$134,092.54 for July 1<sup>st</sup> through July 31<sup>st</sup>, 2013 by Santucci and Seconded by Anderson, there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

7.2 Upon Motion to Approve the Road Fund bills and claims for \$146,264.30 for July 1<sup>st</sup> through July 31<sup>st</sup>, 2013 by Malm and Seconded by Anderson, there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.  
Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

#### 8.0 OLD BUSINESS:

8.1 Upon Motion to Approve the Resolution Receiving and Acknowledging the Annual Independent Auditor's Report for Fiscal Year Ending March 31, 2013 (T-13-0813-01) by Anderson and Seconded by Malm, after discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.  
Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None

#### 9.0 NEW BUSINESS:

9.1 Caitlin Marcon explained and updated PACE/Ride DuPage Program. She is a Project Manager for the City of Naperville and explained the program is not sustainable without grant funding and a September 1, 2013 fare increase, being the first since 2008.

9.2 Supervisor Rachel Ossyra stated the "Abraham Lincoln Award" from the Naperville Exchange Club was recently awarded to Mike Barbour and Jan Barbour, Township Veterans and Seniors Advocates. Mike stated the primary function of the Township Veterans Services and Outreach Program is to assist Veterans with County, State and Federal benefits.

9.3 Upon Motion to Approve the Resolution Designating Freedom of Information Officers for Naperville Township and Adopting Rules and Regulations under the Freedom of Information Act (T-13-0813-02) by Anderson and Seconded by Malm, discussion by Ossyra that Naperville Township does not have a policy in place, but it is suggested to do so: Greenberg called the Roll, and the Motion to Approve passed unanimously.  
Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None

9.4 Upon Motion to Approve appointment of Tressler LLP to serve as Township Attorneys by Malm and Seconded by Wegner, Ossyra referred to materials necessary and in line with the Township transparency initiatives: There being no further discussion, Greenberg called the Roll, and the Motion to Approve passed.  
Ayes: Malm, Ossyra, Santucci and Wegner. Nays: Anderson. Absent: None

9.5 Upon Motion to Approve development of a Framework of Governance Policies, Resolutions and Best Practices, engaging Tressler LLP to complete 75% of the work in two 3-month segments under a \$3,000/month retainer fee beginning September, 2013, by Malm and Seconded by Wegner, Ossyra referred to deficiencies in Township policies and stated goals and deadlines, whether required by law or otherwise desirable. Santucci asked if other townships could provide access to their "best practices" materials. Ossyra stated that competent legal representation is necessary for initial compliance. Anderson asked why the motions (content) under Items (9.4) and (9.5) could not be combined. Ossyra responded that this method is more economical for Township. There being no further discussion, Greenberg called the Roll, and the Motion to Approve passed unanimously.  
Ayes: Anderson, Malm, Ossyra, Santucci and Wegner; Nays: None. Absent: None

10.0

REPORTS:

- 10.1 Assessor Warren Dixon, Jr. - Indicated final books were sent to County for review of assessments; 9,600 changes were made. The final County filing deadline is September 20, 2013, 2% negative reduction in EAV.
- 10.2 Highway Commissioner- Absent (wedding anniversary) – Ossyra stated that FEMA claims from the April, 2013 flood are in the process and our FEMA Application has been approved. Also, Route 59 construction will soon begin, lasting approximately three years.
- 10.3 Town Clerk –Reported that he is now OMA-Certified. He conducted Bid Openings at the Road Office and has dealt with many weed and grass issues since last Meeting.
- 10.4 Supervisor – Reported on building reserve study; firm recommendations for quotes; the Tressler Transparency workshop; DuPage County Health Department received a State grant regarding the Affordable Healthcare Act’s “Enroll DuPage” - Millie Rodriguez and Ossyra attended the program; Recognized staff regarding TRIAD at Benedictine University; met with 360 Youth Services to formulate joint symposium in the fall to benefit youth holistically. The Township is assessing passport acceptance services, looking to assign staff assignments in another month or so; our first responsibility is with our core social services programming.
- 10.5 Trustees – Anderson, no report. Malm is planning to visit Loaves and Fishes next week and is now certified as a volunteer with the American Red Cross whose Supervisor invited Township residents and others to volunteer. Santucci, no report. Wegner commented about the Loaves and Fishes event next Saturday which will help sort food items and he commended the Tressler Transparency workshop stating he would support future training as needed, if within budget.

11.0 CLOSED SESSION:

None

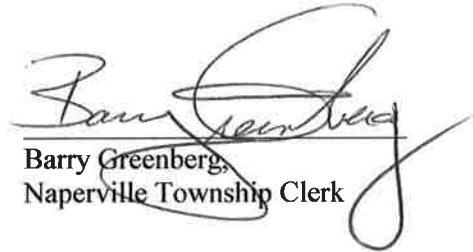
12.0 RETURN TO REGULAR SESSION:

Not applicable.


13.0 ADJOURNMENT:

Upon Motion to Adjourn by Malm, Seconded by Wegner, and there being no discussion: Greenberg called a Voice vote, and the Motion to Adjourn passed unanimously at 8:55 p.m. Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

Respectfully submitted,



Barry Greenberg,  
Naperville Township Clerk



Rachel Ossyra,  
Naperville Township Supervisor