

MINUTES-BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS

DuPage County, SS.

Township of Naperville,

THE BOARD OF TOWNSHIP TRUSTEES met at the office of the Township Clerk at 139 Water Street, November 15, 2011. Clerk Bertulis called the meeting to order at 7:30 p.m. The Pledge of Allegiance was said. Clerk Bertulis called the roll. Quorum was established.

PRESENT:	Gary Vician	Township Supervisor
	Carol L. Bertulis	Township Clerk
	Esin Busche	Township Trustee
	Fred Spitzzeri	Township Trustee
	Dave Wentz	Township Trustee
	May Yurgaitis	Township Trustee
	Warren Dixon	Assessor

GUESTS:	Stan Wojtasiak	Highway Commissioner
	Warren Dixon, Jr.	1239 Chalet Rd. #100, Naperville, IL
	Brian Dixon	1292 Rhodes Ln., Naperville, IL
	Harlan Dahlstrom	9S144 Aero Dr., Naperville, IL
	Dave Read	9S114 Aero Dr., Naperville, IL
	Jenny Dawley	Naperville Township
	Mike Barbour	Naperville Township
	Jan Barbour	Naperville Township

PUBLIC COMMENT: A welcome to the public was extended, with an invitation to speak for three minutes to any issue on the agenda regarding Township business. Resident Dahlstrom questioned why the Annual Treasurer's Report was published twice in the newspaper. Supervisor Vician explained that the Township must follow the set of laws as defined by the State of Illinois.

APPROVAL OF MINUTES: October 11, 2011 Regular Meeting Minutes

A Motion was made by Trustee Spitzzeri to approve the October 11, 2011 Minutes. Motion seconded by Trustee Yurgaitis.

The roll was called:

Ayes:	Spitzzeri, Yurgaitis, Busche, Wentz, Vician
Nays:	None Motion passed.

APPROVAL OF BILLS AND CLAIMS: Trustee Spitzzeri read for the record the total Town Fund bills and claims before the Board which is \$150,568.44. A motion was made by Trustee Spitzzeri to approve the bills and claims against the Town Fund. Motion seconded by Trustee Busche. Trustee Spitzzeri questioned the attorney bill for the Town Fund. Confirmation was given that the Road Fund was not also being billed with reference to tax levy questions. He recommended that the Township ask the respective attorneys to bill in 1/10th hour increments as opposed to the current 1/4th

hour increments, and noted different rates depending on their status as either partner or associate. He also questioned the legal fees associated with the Century Walk Gallery, to which Supervisor Vician explained that the license agreement draft was necessary to cover liability issues applicable to all groups that use the Township building. Trustee Busche questioned the check payable to FCB and what it was for. Supervisor Vician stated that it was to First Community Bank (Health Savings Account) to cover bi-monthly Envision Healthcare expenses for the Town and Road employees.

The roll was called for the Town Fund:

Ayes: Spitzzeri, Busche, Yurgaitis, Wentz, Vician
Nays: None Motion passed.

Trustee Spitzzeri read for the record the total Road Fund bills and claims before the Board which is \$235,825.54. A motion was made by Trustee Spitzzeri to approve the bills and claims against the Road Fund. Motion seconded by Trustee Wentz. Trustee Wentz recuses from Road Fund Check #37027 payable to Brooks, Tarulis & Tibble in the amount of \$1,511.25 for legal services with his firm. Road Fund bills and claims is then \$234,314.29. A Motion was made by Trustee Spitzzeri to approve the adjusted bills and claims against the Road Fund. Motion seconded by Trustee Yurgaitis.

The roll was called for the Road Fund:

Ayes: Spitzzeri, Yurgaitis, Busche, Vician
Nays: None
Recuses: Trustee Wentz Motion passed.

OLD BUSINESS:

Town Levy:

A Motion was made by Supervisor Vician to approve the Town Levy at \$1,938,700. Seconded by Trustee Spitzzeri.

The roll was called for the Town Levy:

Ayes: Vician, Spitzzeri, Busche, Yurgaitis, Wentz
Nays: None Motion passed.

Road Levy:

A Motion was made by Supervisor Vician to approve the Road Levy at \$1,723,700. Seconded by Trustee Yurgaitis.

The roll was called for the Road Levy:

Ayes: Vician, Yurgaitis, Buesche, Wentz, Spitzzeri
Nays: None Motion passed.

Century Walk Gallery Review: Supervisor Vician stated that attendance in the gallery during the last month had been very light He recommended coordinating the gallery's hours of operation with special scheduled events held Naper Settlement in order to attract more viewers to the art display. A Motion was made by Trustee Wentz that the Gallery only be open one Sunday a month between the hours of 1:00 – 4:00 p.m. until spring of 2012, at which time the board can review options. Motion seconded by Trustee Yurgaitis.

The roll was called:

Ayes: Wentz, Yurgaitis, Busche, Spitzzeri, Vician
Nays: None Motion passed.

NEW BUSINESS:

2012/2013 Naperville Township Meeting Dates: Supervisor Vician read the proposed dates for the monthly board meetings, to be held on the second Tuesday of each month, and the Annual Town Meeting to be held on April 10, 2012. Discussion followed regarding the possibility of changing such dates for various reasons. A Motion was made by Supervisor Vician to table the issue until the next board meeting on December 13. Motion seconded by Trustee Busche.

The roll was called:

Ayes: Vician, Busche, Yurgaitis, Spitzzeri, Wentz

Nays: None Motion passed.

2012 Naperville Township Observed Holiday Dates: Supervisor Vician read the proposed dates for the Supervisors Office for coming year. Assessor Dixon stated that he is responsible for setting holiday dates for his staff, and that Commissioner Wojtasiak is responsible for setting holiday dates for his Highway Department staff. The dates are the same with the exception of the Highway Department receiving a personal day in lieu Veterans Day because they work Veterans Day doing leaf pick up. A Motion was made by Trustee Yurgaitis to approve the 2012 Naperville Township Observed Holiday Dates. Motion seconded by Trustee Busche.

The roll was called:

Ayes: Yurgaitis, Busche, Spitzzeri, Wentz, Vician

Nays: None Motion passed.

Anti-Nepotism Policy Information: Trustee Wentz stated that while at the T.O.I. Educational Conference in Springfield he spoke with our attorney regarding employment contracts and anti-nepotism policy details. A member of the public had raised the issue at the October board meeting. Samples of such documents were received from our attorney as well as from the City of Naperville's Human Resources Department. It was recommended to canvas other Townships to determine what type of policy, if any, they have in place. Trustee Spitzzeri stated that it was appropriate to follow up on the issue because it was raised by a member of the public, but added that over the years it had never been an issue within the Naperville Township. Assessor Dixon stated that such a policy would be non-binding within his office as well as the Highway Commissioner's office.

Passport Administration: Clerk Bertulis stated that Jenny Dawley and Jan Barbour had successfully completed the Passport Acceptance Agent Training on August 25, 2010. Supervisor Vician asked that they each receive updated training from Clerk Bertulis regarding the processing of new applications, and that they all have efficient access to the required informational binder and related forms. Clerk Bertulis responded positively.

Township Building updates/Emergency Contacts: Supervisor Vician reported on the status of the buildings sprinkler system as it had recently been malfunctioning and triggered the alarm system several times. He stated that the necessary repairs to the system should be completed within the week. The Naperville Police and Fire Departments requested updated Emergency Contacts as soon as possible. The order of Township responders is listed as follows: Supervisor Vician, Assessor Dixon, Trustee Spitzzeri, Clerk Bertulis and Trustee Wentz.

ASSESSOR DIXON Report: The Assessor's office has been inundated with phone calls and walk in visitors inquiring about the recently mailed Assessed Valuation statements. He expects between 600 and 700 complaints this year as compared to 371 last year. He stated that Bloomingdale Township is closed in order to process the more than 1,800 residential complaints via phone. The high volume of Naperville Township complaints should continue until December 5th at which time scheduled

hearings will begin. He continued that assessments are consistent but selling prices vary greatly due to foreclosures and short sales. He also projected a 6% decrease in assessed valuation for next year.

HIGHWAY COMMISSIONER WOJASIAK Report: Reported that he was informed by the City of Naperville's engineering department that his request for Federal Funding for the North Aurora Road project has been denied for this year. He can and will reapply next year. Acting on the advice of Attorney Rick Tarulis, he will keep intact the Capital accounts dedicated for North Aurora Road, but will not supplement them with additional funding in this years' levy. This will keep the tax objectors from declaring them "excess funds" and filing objections. This years' total Road Levy will be the same as last years, yielding a 0% increase. The Social Security I.M.R.F., and Insurance funds have been raised to allow for normal increases.

TOWN CLERK BERTULIS Report: October 24th was United Nations Day. Attended the NACC luncheon held in Lisle at which a brief overview about the China/American trade and travel industries was the topic. The bid opening, which included four sealed bids, was held at the Township Highway Department for the Morbark M15R Brush Chipper. Twenty two passports were processed between October 12th and November 11th bringing in \$550.00 in revenues. Two voter registrations were accepted. Attended the T.O.I. Annual Educational Conference in Springfield, Illinois. The sessions attended were as follows: Policies and Procedures in Township Government, The Value and Efficiency of Local Democracy, F.O.I.A. What's Next. Also attended the Divisional meeting for Town Clerks of Illinois.

SUPERVISOR VICIAN Report: See attached. It was with great honor that he shared with the board and all those in attendance that Jenny Dawley, Director of Senior Services, saved the life of a man while at a Seniors Safe Driving class at the Naperville V.F.W.! Jenny performed C.P.R. on the gentleman until paramedics arrived. A standing appreciation followed! He next reported an update regarding the environmental fee that Groot Industries is charging residents of unincorporated Naperville Township when it was not part of the original contract. He is working to resolve the problem and will report back at the next meeting. He reported that the Naperville Park District will not be renewing its Ride DuPage contract which will result in over \$15,000 in lost assistance.

TRUSTEES Reports:

Trustee Busche: None

Trustee Spitzzeri: The DuPage County Bar Association recently hosted a gathering for veterans with the guest speaker talking about Post Traumatic Stress Disorder. Fred stated that he had invited Mike Barbour, Township Veterans & Seniors Advocate, to attend the event with him and learned that Mike was also a member of the DuPage Veterans Assistant Commission. He also shared that DuPage County is looking to establish a Veterans Court for non-violent veteran offenders.

Trustee Wentz: Attended the Veterans Job Fair held at Tellabs in October, which included the participation of over 100 companies who assisted over 600 veterans with employment information. He also attended the T.O.I. Annual Educational Conference in Springfield.

Trustee Yurgaitis: Attended the Naperville Area Chamber of Commerce luncheon in October at which the Council General from China gave a presentation. She also attended the T.O.I. Annual Educational Conference in Springfield.

EXECUTIVE SESSION: None.

OTHER BUSINESS: None.

Regular Meeting Adjournment: Motioned by Trustee Yurgaitis at 8:47 p.m. Seconded by Trustee Spitzzeri.

Roll was called: All Ayes. Motion passed.

Date: November 15, 2011

Township Clerk: _____

Supervisor: _____