

MINUTES-BOARD OF TOWNSHIP TRUSTEES

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STATE OF ILLINOIS

DuPage County,           SS.

Township of Naperville,

THE BOARD OF TOWNSHIP TRUSTEES met at the office of the Township Clerk at 139 Water Street on October 12, 2010. Clerk Bertulis called the meeting to order at 7:30 p.m. The Pledge of Allegiance was said. Clerk Bertulis called the roll. Quorum was established.

PRESENT:	Gary Vician	Township Supervisor
	Carol L. Bertulis	Township Clerk
	Fred Spitzzeri	Township Trustee
	Esin Busche	Township Trustee
	May Yurgaitis	Township Trustee
	David Wentz	Township Trustee

GUESTS:	Stan Wojtasiak	Highway Commissioner
	Harlan Dahlstrom	Aero Dr., Naperville, IL 60564
	Katie Dixon	325 Cottonwood Lane, Naperville
	Sheldon Hayer	100 Viltag Way, 1024 Durham, NC
	Warren Dixon	Township Assessor

**PUBLIC COMMENT:**

Naperville Township Board welcomed Assessor Warren Dixon back after a lengthy illness. A welcome to the press and public was extended, with an invitation to speak to any issue on the agenda regarding township business. Resident Sheldon Hayer commented we need to stop spending.

**APPROVAL OF MINUTES:**

Motion by Trustee Spitzzeri to approve the minutes of the regular meeting of September 14, 2010. Second by Trustee Yurgaitis. There were no additions or corrections. The roll was called:

Ayes: Spitzzeri, Yurgaitis, Busche, Wentz, Vician  
Nays: None  
Absent: None

**APPROVAL OF BILLS AND CLAIMS:**

A Motion was made by Trustee Spitzzeri to approve the bills and claims against the Town Fund. Second by Trustee Busche. Trustee Spitzzeri read for the record the total Town Fund bills and claims before the Board which is \$177,708.67. The roll was called for the Town Fund:

Ayes: Spitzzeri, Busche, Wentz, Yurgaitis, Vician  
Nays: None  
Absent: None

A Motion was made by Trustee Yurgaitis to approve the bills and claims against the Road District Fund. Second by Trustee Wentz. Trustee Spitzzeri read for the record the total Road District bills and claims before the Board which is \$73,368.55. The roll was called for the Road Fund:

Ayes: Yurgaitis, Wentz, Spitzzeri, Busche, Vician  
Nays: None  
Absent: None

OLD BUSINESS:

Trustee Spitzzeri is making a second request for copies of the monthly bank statements to be made for the Trustee Board to review the status of township monies. Township Trustees are all in agreement. Motion was made by Trustee Spitzzeri and seconded by Yurgaitis. Roll was called:

Ayes: Spitzzeri, Yurgaitis, Wentz, Busche, Vician  
Nays: None  
Absent: None

NEW BUSINESS:

Resolution 10-1012 to determine estimated taxes for FY 2011-12. Discussed the possibility to payoff the township bonds, and/or Property Replacement Taxes. Motion was made by Trustee Spitzzeri to table Resolution to the next meeting. Second by Yurgaitis. Roll was called:

Ayes: Spitzzeri, Yurgaitis, Wentz, Busche, Vician  
Nays: None  
Absent: None

Gary Vician discussed the payoff of the Township bonded debt at \$325,000. Motion was made by Supervisor Vician. Second by Wentz. Roll was called:

Ayes: Vician, Wentz, Spitzzeri, Yurgaitis, Busche  
Nays: None  
Absent: None

Clerk to publish levy in the newspaper. Motion was made by Trustee Busche. Second by Yurgaitis. Roll was called:

Ayes: Busche, Yurgaitis, Spitzzeri, Wentz, Vician  
Nays: None  
Absent: None

Clerk to publish the proposed corporate and special purpose property taxes to be levied for 2010 at \$1,958,270. Motion was made by Trustee Spitzzeri. Second by Yurgaitis. Roll was called:

Ayes: Spitzzeri, Yurgaitis, Busche, Wentz  
Nays: Vician  
Absent: None

Set the meeting date for Naperville Township's Publication Annual Meeting. Meeting date set for November 9, 2010. Naperville Township Levy Meeting to be held at 7:00 p.m. Road Levy Meeting to be held at 7:10 p.m. Naperville Township Publications, Inc. Meeting to be held at 7:20 p.m. Naperville Township Meeting to be held at 7:30 p.m.

Set a new date for the November Township Meeting. After discussion, the Board of Trustees decided that November 9, 2010 would be the next meeting date at 7:30 p.m. Motion was made by Trustee Spitzzeri. Second by Yurgaitis. Roll was called:

Ayes: Spitzzeri, Yurgaitis, Wentz, Busche, Vician  
Nays: None  
Absent: None

REPORTS:

ASSESSOR DIXON:

Assessor Dixon stated in the meeting that there will be a reassessment next year. Possibly 4% down next year. EAV \$4,500,000,000. There are currently, 33,686 parcels in the township.

HIGHWAY COMMISSIONER WOJASIAK:

We are progressing with the construction of the salt dome. We are experiencing problems which will result in cost overruns. The initial expense of \$6500 for County permits was about five times more than anticipated. The County also mandated some additional drainage work which entailed some more storm sewer lines installed and two more catch basins. As you know, we have three pipelines running through our leased property. NICOR natural gas, ONEOK propane and Enbridge crude oil. When we called for JULIE locates to start the dig, the pipeline people required more protection for their lines. This is probably due to the Enbridge oil spill in Michigan and Romeoville. Enbridge required me to hire a structural engineering firm to take soil borings and design a protective shield for their pipe. NICOR gave me a design plan to protect their pipe with an 8" concrete slab 20 ft wide and 7 ft. long. ONEOK decided to use the NICOR plan also. I'm waiting for a plan for the Enbridge line and I estimate additional costs to be between \$15-\$20K. The EPA passed a new law in June stating that and soil hauled away from a construction site has to be tested for contaminants by a professional engineer (\$500) and an additional fee per yard will be charged at the dump site and paid to the EPA. I think we are getting to a point where we are being over-regulated.

Stan Wojtasiak  
Highway Commissioner  
Naperville Township

TOWN CLERK BERTULIS:

Much of this month as been answering phone calls regarding voting questions. I have been sending out absentee ballot requests. The forms have been updated this year and they are much easier to work with.

Voter registrations:

- September 23, 2010 - Monarch Landing (Senior Citizens Home) – registered 7.
- September 28, 2010 - Waubonsie Valley High School. Cyndi Schneider accompanied me. Registered 28 students.
- September 29, 2010 – Frontier Campus next to Neuqua Valley High School, and registered 7 students in Will County.
- Completed 12 to 18 walk-in registrations at the township.

September 30, 2010 was the CPR Training in the Naperville Township Board Room. Two separate classes were held. Jenny Dawley set up the program for us.

October 11, 2010, Trustee Yurgaitis and I attended the Legislative luncheon at the Chamber of Commerce. The main topic on the agenda was the DuPage College Referendum. This Referendum will appear on the November 2<sup>nd</sup> election ballot.

The Ten-One-Ten letter was written to the Naperville City Council regarding the purchase of the Children's Museum land.

Carol Bertulis  
Clerk  
Naperville Township

**SUPERVISOR VICIAN:**

Supervisor's Report for October 12, 2010.

2010 Levy Proposal: Supervisor's 2<sup>nd</sup> Proposal for the 2010 Town Levy-\$1,842,389

The 2009 Levy amount was \$1,842,390 and we carried over additional excess funds due to reductions in expenditures last year. We will be increasing the General Assistance Levy back to the 2003 levels due to expected continuation of requests for assistance.

Proposal to Payoff Naperville Township Debt: The Supervisor proposes to use a portion of our invested carry over funds to pay off the Township Bonded Debt of \$325,000. Over the next six years this will have a net amount saved by the Township of \$22,793 in interest payments. At the current and projected interest rates we will collect \$45,500 interest in the next seven years. Over those years we will pay out \$68,293 in interest payments. We will have a net gain of \$22,793 by paying off our debt. Each year after the payoff we will be investing the \$56,000 that is currently budgeted for paying down our bonds.

CPR/AED Training for 20 staff completed.

A/C roof unit quotes being researched.

WOW replaced a modem due to a hardware failure.

DuPage County Supervisors met in September. Issues discussed were accounting software, IMFR audits, and the Downers Grove mayor's efforts to eliminate Township government. We are the fourth DuPage County Township to be audited. American Municipal Software is the program use for payroll and bill payment by Naperville Township and other regional townships. The Downers Grove mayor is attempting to annex all Township property and call for the elimination of Township government. Supervisors discussed the fact this individual does not understand the functions of Township government.

Retirement of part time receptionist Delores Falbo: Dolores began as a Naperville Township volunteer. In 2002 she was hired to be a part time receptionist. She decided to go back into full retirement. Our new part time receptionist is Valerie Hastings.

**General Assistance Director Millie Rodriguez:**

In September there was a joint meeting of agencies providing holiday gifts to children and families. We are working together to meet those needs. Letters went out to eligible families in September.

**Casework Update**

- September had 11 Emergency Assistance applicants, 10 of those were approved, totaling \$2,409.79 in assistance with rent, utilities and food.
- There are currently 16 active General Assistance clients (at \$245 per month is \$3,920 for the month not including medical expenses)
- 22 Access DuPage applications were taken in September.

**Our Adopt-A-Family/Child program is underway**

1. Families will be invited to register.
2. Only families that have received Emergency Assistance through the Township within the last 12 months will be invited to register.
3. Invitation letters mailed out the week of October 4, 2010.

4. Registration will be October 12 – November 12, 2010. (**Copy of current lease/mortgage and birth certificates for children are required to register**)
5. Families will be notified by December 1<sup>st</sup> on the status of their application.
6. Pick up will be December 13-17, 2010.

Pete Dixon is scheduling for the winter LIHEAP Program. (68 so far)

Jenny and Jan also have been developing a Senior and Veteran Services Fair that is scheduled for October 13, 2010 from 10 AM to 5 PM at Naperville City Hall. A variety of service will be provided: Flu shots, hearing tests, vision tests and more. TRIAD reorganization went very well. We have approximately 50 exhibitors registered for the Fair on Wednesday. The Illinois Attorney General's Office and DuPage Veterans Affairs Office have just signed on. Darlene Senger will be in attendance.

Senior Services Jenny Dawley: 114 telephone calls, 48 calls re: Health & Wellness Fair, 5 Circuit Breaker Applications, 9 Loan Closet equipment loans, 3 Loan Closet Donations, 4 Disabilities inquiries, 4 Vets issues, 3 interviews with Naperville Sun, 1 interview with NCTV17, 11 appointments averaging an hour each, 21 Ride DuPage Applications, 4 Ride DuPage problems, 8 RTA Reduced Fare applications, 2 Ride To Work applications, 25 SR Ride Free applications (not included front desk numbers), Handicap Hang Tag applications processed and issued, 7 Correspondence mailings, Attended Disability Fair 9/24, Presentation for American Legion Monthly Dinner 9/18/10, Attended Annual TRIAD Roundtable Conference in Wheaton, Attended Fine Arts Fair and did write-up for brochure, Setup CPR/AED training for 21 people 9/30/2010, 2 interviews with Naperville Sun reporters—article on Agent Orange and Health & Wellness Fair, NCTV interview for TRIAD Nov meeting about Medicare reform and Medicare Part D, NCTV interview for Health & Wellness Fair, American Cancer Society Pink Tulip Bulb Campaign, Set up Leaf Raking Session for Township seniors to be done by local Boy Scout Troop.

#### **Veterans Assistance Director Mike Barber:**

##### VETERAN COMMUNITY RELATIONS RECAP

- Coordinated, set up and helped man the booth for the Art Fair
- Spent untold hours handling the minutiae associated with the health fair. Contacted exhibitors to get all their info, made place signs for the booths, working with City Hall to make sure the setups are correct and that we have the correct number of tables.
- Jan & Jenny attended the Triad Regional Meeting. They and Lisle Township are getting Triad set up as a standalone entity with Naperville Township as a member and not the driving force. They have the meetings, etc. set for the year. Any questions talk to Jan and Jenny about particulars with Triad.
- Jan, Jenny & Mike attended the Sts. Peter and Paul health Fair and manned a booth for Naperville Township
- Sent out press releases to all papers, and the City for their e-notes, put the Health Fair info on the Trib Local website for Naperville.
- Met with Joe Craig from DuPage VAC at the Township office. He wants to get more active with the township. We talked about how we can help him and work more cohesively. He said he is really impressed with what we have accomplished. He said no one else is doing what we are doing in the area. I will be at the DuPage County Senior Services health Fair at the DuPage VAC booth promoting the Township. That was an invite from Joe for October 8<sup>th</sup>.

- As a result of the article in the Sun we got several calls from Veterans about Agent Orange problems. I'm proud to say that we were able to get them signed up for VA Healthcare and in contact with the folks at the VA.
- I talked to 12 Veterans and directed them to the proper agency to help them with their problems over the past 3 weeks.
- I did follow up calls to Veterans and various agencies about problems, upcoming events as well as doing extensive PR work promoting the Health Fair and the Township.
- Gary and I will be meeting with Jeff Willis from the Illinois Dept. of Veterans Affairs on October 6<sup>th</sup>. We will be talking about them coming to the Township offices 1 day a month to handle Veterans problems.
- We will be attending a Veterans Fair at College of DuPage on October 15<sup>th</sup>

If anyone has any questions about specific items please contact Jan, Jenny or Mike. I could make this 5 pages but I'm trying to highlight not bore with details.

In addition to the hours we logged for pay purposes Jan and I have 50 hours that we worked over the past month that the township wasn't charged for.

Gianno Caldwell assisted Clerk Bertulis with the Minutes. He continues to work on the web site and development of forms on the web site.web.

Has been continued testing online scheduling calendar software which will be use for scheduling appointments for all Departments in the Supervisor's office. This software mainly serves at the benefit of the General Assistance employee; it will also be a helpful use for seniors and veterans appointments. The software gives the claimant an opportunity to set an appointment online for any available time slot which in turn sends an e-mail to the applicable employee.

**TRUSTEES:**

Trustee Busche: No report.

Trustee Yurgaitis: No report

Trustee Wentz: No report

Trustee Spitzzeri: no report

**EXECUIVE SESSION:**

Motion to go into Executive Session by Trustee Spitzzeri and seconded by Trustee Yurgaitis. A voice vote taken, all ayes. Adjourned to Executive Meeting at 8:55 p.m. Returned to regular session at 9:12 p.m.

**OTHER BUSINESS:** None.

Supervisor Vician asked for a motion to adjourn, which was so moved by Trustee Spitzzeri and seconded by Trustee Busche . A voice vote was taken: all ayes. The meeting adjourned at 9:15 p.m.

Date: October 12, 2010

Township Clerk: \_\_\_\_\_

Supervisor: \_\_\_\_\_