

NAPERVILLE TOWNSHIP BOARD OF TRUSTEES
Open Session Meeting Minutes Taken Tuesday, July 9, 2013
Naperville Township Office, 139 Water Street, Naperville, Illinois 60540

1.0 CALL TO ORDER:

Supervisor Rachel Ossyra called the meeting to order commencing at 7:32 p.m.

2.0 PLEDGE OF ALLEGIANCE:

Supervisor Ossyra led the meeting in the Pledge of Allegiance.

3.0 ROLL CALL AND ESTABLISHMENT OF A QUORUM:

Town Clerk Barry Greenberg called the Roll; the Supervisor and all Trustees being present, Greenberg announced that a quorum was present for the purpose of conducting the meeting. Present: Janice Anderson, Kerry Malm, Rachel Ossyra, Paul Santucci, and Robert Wegner. Also present are Naperville Township Assessor Warren Dixon, Jr., and Naperville Highway Commissioner Stan Wojtasiak, as well as guest speakers Scott Duenser of Klein Hall CPA, and Tom Mollenhauer of TGM Insurance Agency. Township residents in attendance this evening are listed on the attached Board of Trustees Regular Meeting Sign-In Sheet.

4.0 ADDENDA TO THE AGENDA:

Trustee Andersen moved to consider Township Office meeting room policy for external use. Seconded by Malm. Discussion: Assessor Dixon stated we have a policy. Motion Ossyra, Seconded by Anderson to add to Agenda for discussion only. Greenberg called the Roll, and the Motion passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner; Nays: None. Absent: None.

Supervisor Ossyra stated no action can be taken tonight but would need to be posted on the next Agenda.

5.0 WELCOME TO THE PUBLIC AND PRESS:

Supervisor Ossyra invited community members to speak for up to 3 minutes. Harlan Dahlstrom wants a copy of Check No. 39036 written in May of 2013. Kurt Dorr thanked Ossyra and Francie Chirico for posting previous Administration's Minutes on the website.

6.0 APPROVAL OF MINUTES:

Upon Motion to Approve the June 11, 2013 Board Minutes by Anderson and Seconded by Trustee Kerry Malm, there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner; Nays: None Absent: None.

7.0 APPROVAL OF BILLS AND CLAIMS:

Upon Motion to Approve payment of Town Fund bills and claims in the amount of \$158,675.57 by Anderson and Seconded by Santucci, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

Upon Motion to Approve payment of Road Fund bills in the amount of \$183,163.31 by Wegner and Seconded by Anderson, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner; Nays: None Absent: None.

8.0 OLD BUSINESS:

None.

9.0 NEW BUSINESS:

9.1 Scott Duenser of Klein Hall CPAs reported on the Independent Financial Audit for Fiscal year 2012-2013. He thanked Francie Chirico at the Township Office and Cathy Di Santo at the Road District Office for their assistance in providing the necessary information throughout the year. Duenser stated that he will process and send a Regulatory Report to the Illinois Comptroller as soon as the Comptroller communicates the password (to do so) to the Township Supervisor. Ossyra confirmed with Duenser that the currently provided Financial Report data will be reflected in the Regulatory Report, albeit in a different format.

9.4 (Advanced on Agenda at request of Stan Wojtasiak and Warren L. Dixon, Jr.) Tom Mollenhauer reported on historical health insurance coverage provided to the Township. His number one focus was to maintain quality benefits to the employees; currently, in an HSA (Health Savings Account) Plan with BlueCross/BlueShield, at about half the 2008 cost to the Township, while not costing the employees more. Anticipates drastic rate reduction forthcoming based on average age reduction in our pool; thus, lower loss ratio. Under ACA (Affordable Care Act), Illinois is a State/Federal exchange state and will have community pools, which will provide another option. BCBS will provide a Summary of Benefits for Employees effective January 1, 2014. But with the Township's June 1, 2014 renewal date, we are not affected immediately. Ossyra confirmed with Mollenhauer that the Township is not a Large Employer because we have fewer than 50 full-time employees. We will have a June 1st (2014) enrollment period, which Mollenhauer stated will commence approximately three months in advance. Every employer must have a plan, even employers with fewer than 50 full-time employees. Wojtasiak commented that he attended a Township Highway Commissioner's Meeting this morning; Naperville Township has a ¾% rate reduction while others have up to an 18% increase in their 2013 rates.

9.2 Highway Commissioner Wojtasiak updated on the Clarke Environmental Mosquito Abatement Program. The Township is treating approximately 400 catch basins/continuing with larva sightings, keeping costs down several thousand dollars. He added that Clarke actually directs into which basins capsules are dropped. Ossyra commented that DuPage County had convened a Task Force, and that Clarke was considered a national leader in mosquito abatement. Further, it was recommended that the Townships lead the mosquito abatement efforts based on Bloomingdale Township's coordinated approach. Wojtasiak is keeping an eye on that study's follow up and

opportunities. Wegner commented whether the County's mosquitoes are more resilient compared to the same number of deaths as in Cook County.

9.3 Assessor Warren Dixon, Jr., presented an outlook for Naperville Township Property Tax Assessment. He stated that we have thirty-four thousand parcels with approximately four billion dollars in assessments. We are among the top six counties in Illinois regarding assessed valuations. State has both legislative and enforcement problems, which he will continue to fight, even after leaving Office. We have one TIF District remaining, he added. Then he provided an example of how a Senior's tax bill is not frozen as earlier believed; again, based on the legislature, not the Township, and he anticipates a 3% reduction in assessed valuations next year, followed again in the following year. Ossyra thanked him for hitting on the macro factors of trends and issues. When Anderson asked if Donovan's position will be posted, Dixon said it was unnecessary for two reasons: 1) There is no Human Resource Department to manage that volume, and 2) He did not want applications when he already has qualified candidates who have expressed an interest.

9.1 (Revisited) Ossyra asked for a Motion to Accept; Upon Motion by Malm, Seconded by Anderson; there being no discussion: Greenberg called the Roll, and the Motion passed unanimously.

Ayes: Anderson, Malm, Ossyra, Santucci and Wegner; Nays: None Absent: None.

9.5 Addendum to Agenda – Meeting Room Reservations; Anderson distributed proposal for discussion on next Agenda. Dixon offered to provide copies of existing policy, in response to Wegner's request.

10.0 Reports

10.1 Assessor-His report is included in 9.3, above.

10.2 Highway Commissioner-Reported that his report was mailed in previously.

10.3 Town Clerk –Reported that he is in the process of identifying and reorganizing a voluminous quantity of records. Assessor and Highway Commissioner have been very helpful in assisting where desirable in other areas.

10.4 Supervisor – Reported that she has met with other Township Supervisors in an effort to identify best practices in management of financial internal controls. She is also investigating accounting systems in use around the county and will promptly determine current technology and other risks. Matured investments have been rolled over into new CDs; timely and transparent activities are being made known to the public; and tomorrow a Workshop will be conducted in the Board Room beginning at 8:00 a.m. to address our transparency initiative.

10.5 Trustees – Anderson thanked Francie (Chirico); expects packages to be completed ahead of the weekend before; Malm had no report; Santucci attended Loaves and Fishes 'Day Without Hunger' event. He suggested the Board needs to review a communications audit and he wants in writing a policy and procedure in place; Wegner suggested that the Township volunteer at Loaves and Fishes next month, and he will work with the Director there.

11.0 Closed Session

11.1 Ossyra asked for a Motion to convene into Closed Session under 5 ILCS 120/2(c)(1) and 5 ILCS 120/2(c)(21); Motion Santucci, Seconded by Anderson; there being no discussion: Greenberg called the Roll, and the Motion passed unanimously.
Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None.

12.0 RETURN TO OPEN SESSION:

Ossyra reconvened Open Session commencing at 9:30 p.m.

12.1 Malm made a Motion to Approve the June 11, 2013 Closed Session Minutes, Seconded by Anderson; there being no discussion: Greenberg called the Roll, and the Motion passed unanimously.
Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: None

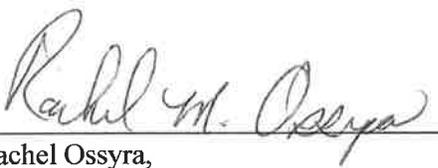
12.2 Ossyra asked to Table the personnel issue discussed in Closed Session with no further action required. Motion to Table was made by Santucci, Seconded by Wegner; there being no discussion: Greenberg called the Roll, and the Motion passed unanimously.
Ayes: Anderson, Malm, Ossyra, Santucci and Wegner, Nays: None. Absent: None.

13.0 ADJOURNMENT:

Upon Motion to Adjourn by Malm, Seconded by Anderson, and there being no discussion: Greenberg called a Voice vote, and the Motion to Adjourn passed unanimously at 9:32 p.m.
Ayes: Anderson, Malm, Ossyra, Santucci and Wegner. Nays: None Absent: None.

Respectfully submitted,


Barry Greenberg,
Naperville Township Clerk


Rachel Ossyra,
Naperville Township Supervisor